



ACQUISITION HOUR WEBINAR

Packaging, shipping and invoicing using WAWF-iRAPT

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June 17, 2015



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8 WAYS A SHUTDOWN WOULD DAMAGE HOMELAND SECURITY



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FEDERAL PRIME CONTRACTOR GROUP MEETING
ST. FRANCIS (MILWAUKEE) »

03/03/2015
SMALL BUSINESS GOVERNMENT CONTRACTING
SERIES: SELLING TO THE DEPARTMENT OF VETERANS
AFFAIRS
WAUWATOSA »

03/04/2015
ACQUISITION HOUR: LEARNING ABOUT WAWF - IRAPT
WEBINAR »

03/09/2015
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RACINE »

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- Capabilities Statement and Related Government Marketing Material Development
- Assistance in Locating and Developing Teaming Partners and Subcontractors
- Updated Government Market Information

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Agenda

- What is WAWF-iRAPT
- Packaging and Shipping for the Government
- How to use iRAPT to create your documentation

What is WAWF-iRAPT

- WAWF stands for Wide Area Work Flow
- iRAPT was known as WAWF until release 5.6.0 in 2014 when the name was changed to Invoice, Receipt, Acceptance, and Property Transfer(iRAPT).
- The Department of Defense (DoD) initiated iRAPT to eliminate paper transactions from the acquisition process

What is WAWF-iRAPT

- An interactive web-based application that allows Vendors to electronically submit invoices and receiving reports, and the Government to inspect, accept, receive and pay electronically.

What is WAWF-iRAPT

- A Vendor initiates the Receipts and Acceptance process in iRAPT
 - Vendor (contractor or supplier) delivers goods or services according to contract terms
 - Then the vendor submits an Invoice & Receiving Report in the WAWF System

What is WAWF-iRAPT

- Next, the Goods or Services are Inspected and Accepted by the Government
 - Government entity that requested goods or services inspects and accepts in iRAPT
 - May involve more than one person and multiple locations
 - Acceptance generates a signed Receiving Report confirming inspection and acceptance

What is WAWF-iRAPT

- Finally, the Defense Finance and Accounting Service (DFAS) performs two functions in iRAPT
 - Compares Invoice, Receiving Report and the Contract
 - Authorizes payment through electronic payment system

1.



Vendor

Creates/submits invoice and/or receiving report

3 ways to input

- 1. Web Input
- 2. SFTP
- 3. EDI



6.



DoD Pay Systems

DFAS entitlement system processes payments that match on invoice, receiving report, and contract. Authorizes transfer of funds via EFT to Vendors bank.

EFT

WAWF transmits payment actions EDI 810C, 856, & 861 via GEX to DoD pay systems.

2.



Govt. Inspector

Receives email notification of awaiting actions. Accepts or rejects using WAWF.

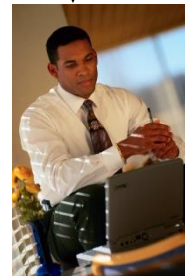
3.



Govt. Acceptor

Receives email notification of awaiting actions. Accepts or rejects using WAWF.

4.



Local Processing Office

Receives email notification of awaiting actions. Accepts or rejects using WAWF

5.

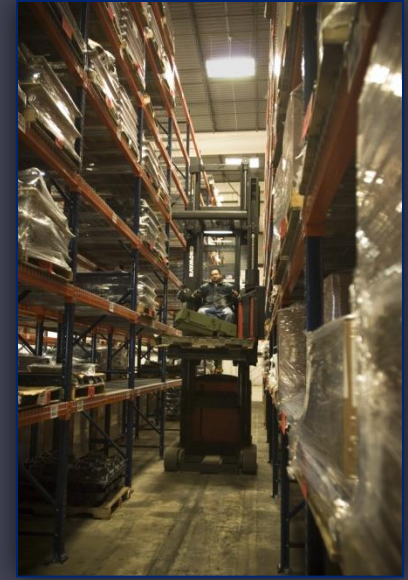


DFAS Payment Office

Receives email notification of awaiting actions. Researches any suspended transactions or rejects document to the initiator.

WAWF External Interfaces

- SAM
- GEX
- DAASC
- EDA



“Custom Packaging Solutions, Globally Focused, and Regionally Positioned”

Packaging, Packing, and Payment

June 17, 2015

Pat Hotton

Contract

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Read and reread contract-look for

- Inspection
- Packaging
- Marking
- How do I get paid

I & A origin vs. destination

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- I & A origin: contact DCMA inspector before you begin to pack
- Widget must be accepted prior to packaging
- I&A destination-start packing and labeling

Contract Requirements

15

Packaging and Marking

- 1st destination packaging initiative-began late 2013/early 2014
- Remove Military packaging costs from suppliers quote in many cases
- Incorporates ASTM-D-3951 as a packaging guideline (Government version of Commercial)
- **BE CAUTIOUS!!!**
- Does **NOT** remove MIL-STD-129 marking requirements

General Contract Information

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- ❖ **Where to find Packaging Requirements/Data** - always located in the Solicitation/Contract.
 - ❑ MIL-STD-2073 codes may be interpreted in a paragraph within the schedule.
 - ❑ Packaging may be iaw (in accordance with) ASTM-D-3951 (**this is the Government version of standard commercial packaging – do not confuse with vendor commercial packaging.**)
 - ❑ Packaging may be iaw SPI (these are usually TACOM contracts)
- ❖ **Marking Requirements** - MIL-STD-129 is the marking specification. Even though the contract may offer ASTM-D-3951 as the packaging requirement, this will not relieve the responsibility for MIL-STD-129 markings.

General Contract Information

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- ❖ **Packaging and Marking Specifications are 2 separate documents.**
- ❖ **What we can do:**
 - ❑ Package/Pack and label iaw contract requirements
 - ❑ Apply RFID tags as required
 - ❑ Submit Receiving Report/Invoice and ASN (Advance Shipment Notice) thru WAWF (Wide Area Workflow) – **(this is how the contractor gets paid!!)**
 - ❑ Create/Apply MSL (Military Shipment Label) to shipment
 - ❑ FOB Origin (Government pays freight to destination) – obtain shipping instructions thru VSM or DCMA as applicable
 - ❑ Ship FOB destination (Contractor pays freight to destination) contracts per prime contractor or Bentley routing per customer direction

General Contract Information

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- ❖ **New Contractors** – it is best to get packaging/labeling costs prior to submitting your quote. Cannot recoup these additional costs after the contract has been awarded.

MIL-STD-2073 vs. ASTM-D-3951

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- Numerous coded methods of Military Packaging based upon the preservation requirement
- Example-Preserve only (M20)
 - Waterproof (M31)
 - Watervaporproof (M41)
- Each packaging step is directed by a code.
 - Ex. wrap/cushioning & dunnage/unit container
- 2-digit code for each step in the process
- Have COC's on record for all Military specification packaging material

MIL-STD-2073 vs. ASTM-D-3951

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- ASTM-D-3951 more relaxed-but not truly commercial.

PLEASE READ IT THOROUGHLY

- QUP per contractual requirements-QUP 001
- FYI:
 - Military Specs are free
 - ASTM need to be purchased

MIL-STD-2073 Military Packaging

MIL-STD-2073 is the basic document for Military Packaging

Within this document there are various tables that correspond to codes that correspond to codes that may be listed in the packaging/packing area of the solicitation/contract. These codes require individual interpretation to determine the detailed packaging/packing requirements.

Example:

PKGING DATA – MIL-STD-2073-1D, 15 DEC 1999

QUP:010 PRES MTHD:10 CLNG/DRY:1 PRESV MAT:00 WRAP MAT:00 CUSH/DUNN MAT:00

CUSH/DUNN THKNESS:0 UNIT CONT:10 OPI:0 INTRMDTE CONT:D3 INTRMDTE CONT QTY:AAA

PACK CODE:U MARKING SHALL BE IN ACCORDANCE WITH MIL-STD-129. SPECIAL MARKING CODE:00-

The above is taken from an actual contract. Note the various categories on the following slide.

MIL-STD-2073 Military Packaging

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QUP – PRES MTHD – CLING/DRY – etc... These are all categories/processes in the packaging sequence with corresponding tables found in MIL-STD-2073.

For example: QUP:010 means pack 10 each in a unit container.

CLNG/DRY:1 means that you must perform C1 cleaning on the material. This cleaning is any suitable process not injurious to the item.

Each category can be explained by referencing the appropriate table in MIL-STD-2073, Appendix J.

The “PRES MTHD” category is one of the most important.

- There are several Military methods of preservation/packaging. These methods (along with occasional supplemental information) detail how to package the item into the **unit container**.
- Basic methods are M10, M20, M30, M40, and M50.
 - M10 – Physical Protection
 - M20 – Preservative coating only
 - M30 – Waterproof protection
 - M40 – Watervaporproof protection
 - M50 – Watervaporproof protection with desiccant
- Sub methods are listed in MIL-STD-2073 under these basic methods which enhance and expand the requirements. The pictures attached provide a visual-explanation of some of the Military methods/submethods.

MIL-STD-2073 Military Packaging

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Once you can establish the QUP (Quantity per Unit Pack) and the basic Military Method of Preservation (see “M” methods, previous slide) – the rest is easy!

MIL-STD-2073 tables will take you thru each packaging step to decipher the contract coded data. For example, in the contract data, the Intermediate container is coded as “D3”. The table in MIL-STD-2073 for unit or intermediate containers (Table J-VII) provides a detailed description of what “D3” represents.

Once we have the material preserved/packaged in a unit container and intermediate container, if necessary, it is time to PACK the units. Level of PACK is not the same as Military preservation/packaging. PACK is how we consolidate the unit/intermediate containers for shipment.

When MIL-STD-2073 is referenced in a contract there can be three (3) possible PACKING levels.

They are Level A – Level B – or Minimal.

- Military Level A PACKING – is protection to meet the most severe worldwide shipment, handling, and storage conditions.
- Military Level B PACKING – is protection required to meet moderate worldwide shipment, handling and storage conditions.
- Minimal PACKING – is protection suitable when anticipated logistics paths indicate that items requiring military preservation will not be exposed to shipped environments more severe than those normally encountered in the commercial distribution system.

MIL-STD-2073 Military Packaging

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There are requirements for each level of PACK. For example – Level A requires a wood box overpack IAW MIL-STD-2073 of the unit containers. Level B requires, at minimum, weather-resistant overpack IAW MIL-STD-2073.

Remember – preservation/packaging and packing are not the same.

Preservation/Packaging has “M” methods, Packing has levels.

Preservation/Packaging is what happens to the unit container and then intermediate package. Packing is how we **consolidate** (overpack) the unit/intermediate containers for shipment.

Another reminder – you can over pack but not under pack.

For example: If a method requires a heat sealed poly bag (M31) you could use a waterproof-greaseproof bag instead (M33). This would be upgrading from a Military Method 31 to Method 33.

MIL-STD-2073 Contact Preservative

TABLE J-III. Contact preservative material codes (see J.4.5).

Code	Material
01	MIL-PRF-16173, Grade 1, corrosion preventive, solvent cutback, cold application, hard film
02	MIL-PRF-16173, Grade 2, corrosion preventive, solvent cutback, cold application, soft film
03	MIL-PRF-16173, Grade 3, corrosion preventive, solvent cutback, cold application, water displacing soft film
06	MIL-C-11796, Class 3, light preservative compound, soft film, hot application
07	MIL-PRF-3150, medium preservative oil, cold application
09	MIL-PRF-32033, lubricating oil, general purpose preservative (water displacing, low temperature)
10	MIL-PRF-21260, preservative and break-in lubricating oil, internal combustion engine, Grade 10, 30 or 50
11	MIL-PRF-23827, grease, aircraft and instrument, gear and actuator screw
12	MIL-PRF-81322, grease, aircraft, general purpose
13	MIL-PRF-10924, grease, automotive and artillery
15	MIL-PRF-46170, hydraulic fluid, synthetic, rust inhibited, fire resistant
17	MIL-PRF-6085, lubricating oil, instrument, aircraft, low volatility
19	MIL-PRF-16173, Grade 4, corrosion preventive, solvent cutback, cold application, transparent, non-tacky
20	MIL-PRF-46002, preservative oil, contact and volatile corrosion inhibited
21	MIL-PRF-16173, Grade 5, corrosion preventive, solvent cutback, water displacing soft film, low pressure steam removable
30	MIL-PRF-46010, corrosion inhibiting lubricant, solid film, heat cured
31	MIL-C-6529, Type II, corrosion preventive, ready mixed, for reciprocating aircraft engines
32	MIL-C-6529, Type III, corrosion preventive, ready mixed, for turbojet aircraft engines
33	MIL-PRF-7808, lubricating oil, synthetic base, for aircraft turbine engines
38	MIL-P-149, strippable plastic coating (hot dipping)
49	Vendor's protective grease or oil coating
50	MIL-PRF-7870, lubricating oil, low temperature
51	MIL-PRF-6081, lubricating oil, jet engine, Grade 1010
52	MIL-PRF-8188, corrosion preventive oil, synthetic base, for aircraft gas turbine engines
56	MIL-PRF-23699, lubricating oil, synthetic base, for aircraft turbine engines

MIL-STD-2073-1E
w/CHANGE 1

APPENDIX J

TABLE J-III. Contact preservative material codes (see J.4.5) – Continued.

Code	Material
65	MIL-PRF-83282, hydraulic fluid, synthetic, fire retardant
80	MIL-P-53030, primer coating, epoxy, water reducible
89	Preserve with normal operating lubricant
ZZ	Special requirement – See specific instructions or drawings provided
00	No requirement

Mil-Std-2073 Wrapping Material

MIL-STD-2073-1E
w/CHANGE 1

APPENDIX J

TABLE J-IV. Wrapping material codes (see J.4.6).

Code	Material
BA	QQ-A-1876, aluminum foil
CA	A-A-203, kraft wrapping paper
DA	A-A-1249, paper, tissue
EA	MIL-DTL-17667, neutral wrapping paper
EB	MIL-DTL-17667, Type I, neutral wrapping paper, flat
EC	MIL-DTL-17667, Type II, neutral wrapping paper, creped
FA	MIL-P-130, laminated and creped wrapping paper
GB	MIL-PRF-121, greaseproof, waterproof barrier
GC	MIL-PRF-121, Type I, medium duty, greaseproof, waterproof barrier
GH	MIL-PRF-121, Type II, light duty, greaseproof, waterproof barrier
JA	A-A-3174, plastic sheet, polyolefin, 2 mil
JL	MIL-PRF-22019, transparent volatile corrosion inhibitor treated barrier material
JV	MIL-PRF-22191, Type III, transparent waterproof barrier material
K3	MIL-PRF-81705, Type III, Class 1, transparent, electrostatic protective, static shielding, barrier material or MIL-DTL-117, Type II, Class H, Style 2 bag
LA	A-A-50177, lens paper
MB	MIL-PRF-3420, volatile corrosion inhibitor treated material
ZZ	Special requirements – see specific instructions or drawings provided
∅∅	No requirement

MIL-STD-2073 Inspection

➤ Inspection provisions for each method

TABLE G.I. Preservation inspection provisions.

Criteria	Method of Inspection	Method														
		10	20	31	32	33	41	42	43	44	45	51	52	53	54	55
Cleaning materials not as specified	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Cleaning material contaminated	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Item not completely cleaned when tested in accordance with Method 4004 of Federal Test Method Standard 101	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Item damaged by action of cleaning process	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Item contaminated by handling after cleaning	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Item not completely dry	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Item damaged by compressed air blast or overheating	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Contaminated compressed air used	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Contaminated wiping cloths used	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Preservative not as specified	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Incomplete or non-uniform coverage of preservative	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Excessive preservative	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Item not thoroughly drained	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Wrap not as specified	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Cushioning material not as specified	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Cushioning thickness not as specified	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Projections and sharp edges of item not sufficiently cushioned to prevent damage to item or external media	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Improper application of cushioning, blocking, bracing or bolting	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Improper amount of desiccant	Visual															
Desiccant improperly secured	Visual															
Desiccant contacting item	Visual															
Humidity indicator not properly placed	Visual															
Window or gaskets not as specified	Visual									X						
Unit container not as specified	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Interior unit container corners not blunted	Visual				X			X								
Insufficient material for reclosure of flexible barriers	Visual											X	X	X		
Improper seal or closure of unit containers	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Excessive air within unit container	Visual			X	X	X	X	X	X			X	X	X		
Excessive looseness in unit container	Shake	X	X	X	X	X	X	X		X	X	X	X		X	X
Weight and cube of unit pack exceeds maximum allowable	Weigh & measure	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Incorrect QUP	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Marking omitted, incorrect, or illegible 1/ 2/ 3/	Visual	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

NOTES:

- 1/ For methods 42 and 52, unit pack marking of MIL-STD-129 shall be applied to the barrier bag as well as the outer container.
- 2/ When a box or container is used to effect the unit pack of methods 31, 33, 41 and 51, unit pack markings of MIL-STD-129 shall be applied to the barrier bag as well as the box specified to effect the unit pack.
- 3/ When the unit pack is also used as the shipping container, then the markings applicable for shipment shall be applied to the exterior container in accordance with MIL-STD-129.

MIL-STD-2073 Testing

APPENDIX G

TABLE G.II. Leakage and heat-sealed seam test provisions.

Method or Submethod	Leak Test (See G.4.2)	Heat-sealed seam test (See G.4.3)
31	Required	Required <u>1/</u>
32	Required	Required
33	Required	Required <u>1/</u>
41	Required	Required
42	Required	Required
43	Required	Required
44	Required	--
45	Required	--
51	Required	Required
52	Required	Required
53	Required	Required
54	Required	--
55	Required	--

NOTES:

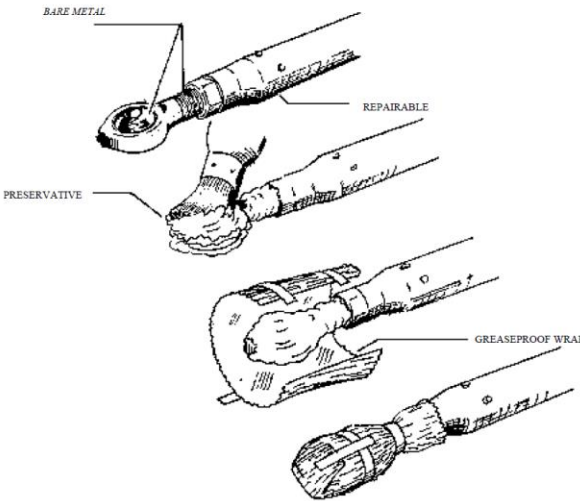
1/ A cold-sealed seam test as defined in MIL-B-22020 shall be substituted in cases where a VCI treated cold-sealed bag is employed as the unit container.

MIL-STD-2073 Examples

METHOD 20

(Formerly Method I)

Preservative Coating Only (with greaseproof wrap, as required)



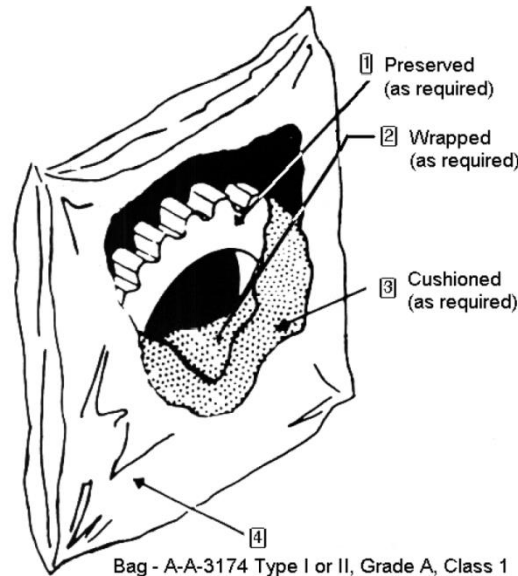
PRESERVED METHOD 20
READY FOR PACKING

METHOD 31

(Formerly Sub-Method IC-3)

WATERPROOF BAG, SEALED

Waterproof Enclosure, with Preservative as Required

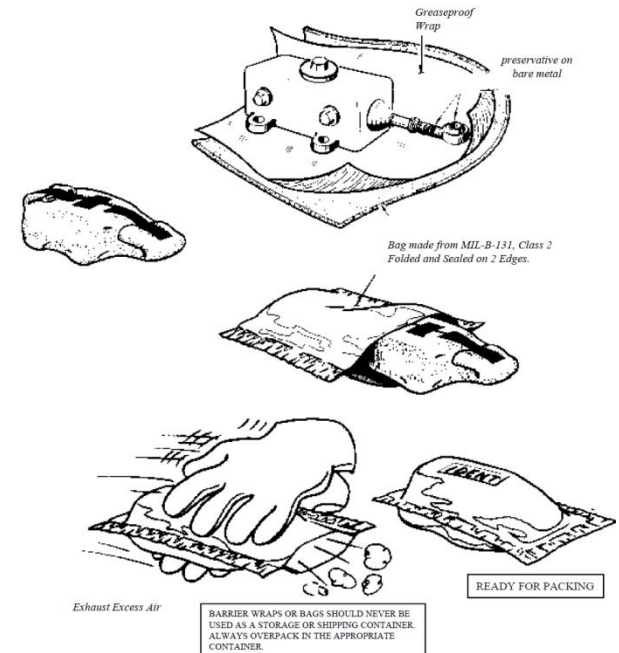


Bag - A-A-3174 Type I or II, Grade A, Class 1
MIL-PRF-22191 Type III
MIL-B-22020 as limited by Mil-I-8574

METHOD 41

(Formerly Sub-Method IA-8)

Watervaporproof Bag, Sealed



MIL-STD-129 Markings

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- MIL-STD-129 is the Government marking spec. REQUIREMENT!

4. GENERAL REQUIREMENTS

4.1 Identification markings. Figure 1 shows an example of the content and approximate placement of the identification markings on unit packs and intermediate and exterior containers. Unless specifically exempted in the contract or solicitation, or this standard, these markings shall be applied to all DoD and contractor- or vendor-originated shipments. Marking materials, methods and size of markings should comply with 5.1. The exact placement of identification and bar code markings on specific containers may vary in configuration and format from those shown in the figures. Ammunition and explosives shall be marked as specified in 5.6 of this standard or as specified by the contract or solicitation. Hazardous items shall be marked with identification markings as specified herein and in 5.5. Bar code markings are required as specified in 4.4.

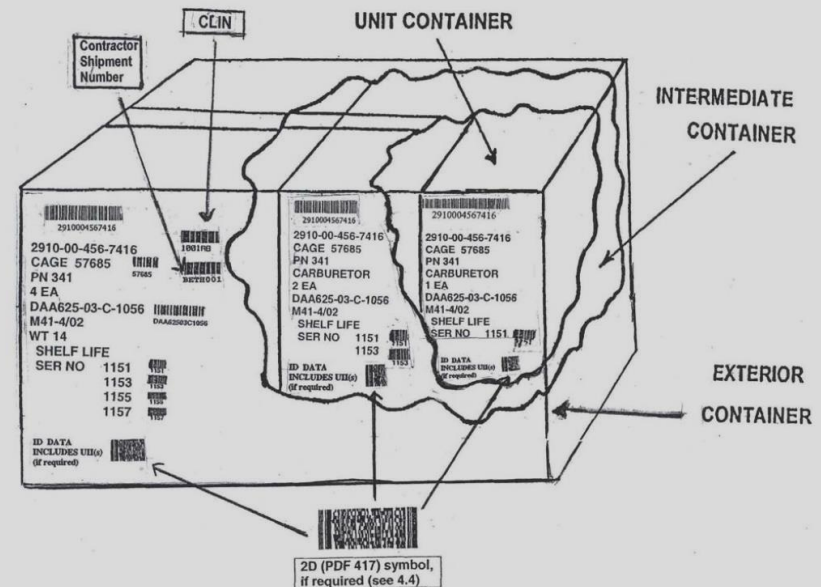


FIGURE 1. Example of unit pack, intermediate and exterior container identification markings (including an example of bar code markings). For hazardous markings, see 5.5.

FOB Origin vs. Destination

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- 1st destination transportation initiative-Most contracts FOB Origin/do not include freight in quote
- FOB destination-include anticipated freight costs to destination in quote. Not reimbursed
- Must register in VSM-
<https://vsm.distribution.dla.mil/>
- Using a packager? Register them to handle your shipments
- FOB Origin-VSM will supply shipping instructions and MSL
- FOB Destination-you choose carrier but VSM will create MSL

Military Shipping Label (MSL)

Sample – CONUS Shipment

TCN S1501A4202A453XXX			
From ATGM 4700 WEST 10TH ST INDIANAPOLIS IN 46222-3277		TAC / Type Service / Postage 73342 FRT LTL	
Piece 1 OF 1	Weight (lb.) 1210	Date Shipped 07/20/04	Project
	Cube (ft.) 60	RDD 340	FMS Case
Priority 3	MSL, Supply & TCMD Data 		
POD	Ship To / POE TRANSPORTATION OFFICER DDSP NEW CUMBERLAND FACILITY BUILDING MISSION DOOR 113-143 NEW CUMBERLAND PA 17070-5001		
Ultimate Consignee / Mark, For Consignee W25G1U 			
TRANSPORTATION OFFICER DDSP NEW CUMBERLAND FACILITY BUILDING MISSION DOOR 113-134 NEW CUMBERLAND PA 17070-5001			

The label contains Address Markings

The 2D Bar Code contains Address Markings and Inventory Control Information

FOB Destination TCN uses letter "X" and the five digit CAGE Code, Four Digit Julian Date, first letter of the company name, last three digits of Shipment Number from DD 250, Suffix Number, Partial Shipment Code and Split Shipment Code (Usually "XXX")

Passive RFID

32

- RFID-Radio Frequency Identification –applicable to the shipment. Connection thru WAWF

- Passive RFID:

make sure this clause is in the contract and destination is referenced

252.211-7006 RADIO FREQUENCY IDENTIFICATION (SEP 2011) DFARS

IRAPT

- IRAPT and getting paid (former DD250)
- Must register: <https://wawf.eb.mil/>
- If using a packager, register them as an extension
- Submit receiving report/invoice/combo, etc. when ready to ship
- Origin inspection-QAR will sign electronically

Shipment on its way and you get paid!

THANK YOU!

How to use iRAPT to create your documentation

- Using the iRAPT training site to create a receiving report

QUESTIONS?

Continuing Education Credits

- benjaminb@wispro.org
- Phone: (414)270-3600



Contact for more information

- benjaminb@wispro.org
- Phone: (414)270-3600

Upcoming WPI Events

- ***Acquisition Hour (Weekly Webinar) through June, 2015***
- ***Doing Business with the National Park Service – June 23, 2015 – Ashland, WI***
- ***Women in Business, growing through opportunities – June 24, 2015 – Milwaukee, WI***
- ***Women in Business, growing through opportunities – June 25, 2015 – Madison, WI***
- ***9th Annual Volk Field Small Business Conference – July 29 – 30, 2015 – Camp Douglas, WI***
- ***Marketplace 2015 – October 29-30, 2015 – Milwaukee, WI***