

ACQUISITION HOUR WEBINAR

Overview of CPARS and PPIRS

April 1, 2015



**Providing expert technical
assistance to
FEDERAL, STATE and LOCAL
GOVERNMENT
Contractors
And Subcontractors**

**A Procurement Technical
Assistance Center (PTAC)
Serving the Wisconsin Business
Community**

WPI Offices located at:

Milwaukee County Research Park

10437 Innovation Drive, Suite 320

Milwaukee, WI 53226

414-270-3600 FAX: 414-270-3610

Juneau County Economic Development Corp.

122 Main St - Camp Douglas, WI 54618

608-427-2455 FAX: 608-427-2086

Western Dairyland EOC, Inc.

418 Wisconsin St. - Eau Claire WI 54703

608-427-2455 FAX: 608-427-2086

Fox Valley Technical College – DJ Bordini Center

5 Systems Drive – Appleton WI 54912

920-840-3771 FAX: 414-270-3610

Racine County Economic Development Corporation – Launch Box

141 Main Street, Suite 2, Racine, WI 53403

414-270-3600 FAX: 414-270-3610

Madison Enterprise Center

100 S. Baldwin St., Madison, WI 53703

608-444-0047 FAX: 414-270-3610

Food Enterprise & Economic Development (FEED)

1219 N. Sherman Ave., Madison, WI 53704

608-444-0047 FAX: 414-270-3610

Wausau Region Chamber of Commerce

200 Washington Street, Wausau, WI 54403

920-456-9990 FAX: 414-270-3610

www.wispro.org - info@wispro.org

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[LOCAL GOVERNMENT](#)

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[FAQS](#)

8 WAYS A SHUTDOWN WOULD DAMAGE HOMELAND SECURITY



UPCOMING EVENTS

02/26/2015
FEDERAL PRIME CONTRACTOR GROUP MEETING
ST. FRANCIS (MILWAUKEE) »

03/03/2015
SMALL BUSINESS GOVERNMENT CONTRACTING
SERIES: SELLING TO THE DEPARTMENT OF VETERANS
AFFAIRS
WAUWATOSA »

03/04/2015
ACQUISITION HOUR: LEARNING ABOUT WAWF - IRAPT
WEBINAR »

03/09/2015
ENTERING THE GOVERNMENT MARKET - A PRIMER
RACINE »

03/11/2015
ACQUISITION HOUR: PREPARING FOR CSPR AUDIT
WEBINAR »

CURRENT OPPORTUNITIES (7)

GET STARTED WITH THE BASICS

Questions & answers on how to get started.

[GET STARTED](#)

SIGN-UP FOR OUR NEWSLETTER

Stay up-to-date with the latest WPI news.

[SIGN UP](#)

HAVE A QUESTION? WE'RE HERE TO HELP.

One of our staff of experts is available to answer your questions.

[GET HELP](#)

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SERVICES OFFERED BY WPI

- FREE Bid Matching Services
- Individual Counseling and Assistance
- Locating Local, State and Federal Opportunities
- Government Market Strategy Development
- Training in use of Government websites and tools
- Assistance with System for Award Management (SAM) Registration
- Assisting in Market Research Process
- Development of Market Profile
- Small Business Subcontracting Plans-Development, Outreach and Reporting
- Small Group Training
- Outreach and training with Local, State and Federal agencies
- Assist with Pre and Post Award Functions
- Assistance with Agency Specific Contracting Requirements
- Assistance with Contracting Regulations and Requirements, including FAR, DFAR, CFR
- Assistance with GSA Schedule Preparation and Administration
- Assistance with Local, State and Federal Certifications, including:
 - Service Disabled & Veteran Owned Small Business, HUBZone, Woman Owned Small Business, 8(a) Business Development Program
 - State
 - Local
 - DBE
- Bid Review and Submission Assistance
- Proposal and Assistance, Review and Submission Assistance
- Capabilities Statement and Related Government Marketing Material Development
- Assistance in Locating and Developing Teaming Partners and Subcontractors
- Updated Government Market Information

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What we will Cover Today

- Policy
- Workflow
- Ratings and Narratives
- Contractor Guidance – Logging Into System
- Helpful Hints
- Past Performance Information Retrieval System (PPIRS)



What is CPARS?

Contractor Performance Assessment Reporting System (CPARS)

Web-enabled application that collects and manages a library of automated contractor report cards.

Two Modules Within CPARS

Contractor Performance Assessment Reporting System (**CPARS**) Module – Systems, Services, Operations Support, Information Technology, Architect-Engineer and Construction

Federal Awardee Performance and Integrity Information System (**FAPIIS**) Module

Why Evaluate Contractor Performance?

Office of Federal Procurement Policy and Federal Acquisition Regulations Require:

Collection and Maintenance of Past Performance Information (PPI) for Use in the Award Decisions for Competitive Acquisitions

FAR 42.1502 and 42.1503

CPARS Primary Objectives

- Ensure Current, Complete, and Accurate Information on Contractor Performance is Available for Use in Source Selections
- Support Best Value Source Selection Decisions – Awards for Proven Performers
- Provide Up-To-Date Documentation of Contractor's Ability to Provide Quality, On-Time Products and Services that Conform to Contractual Requirements
- Motivate Improved Performance
- Support Responsibility Determinations of Prospective Contractors.

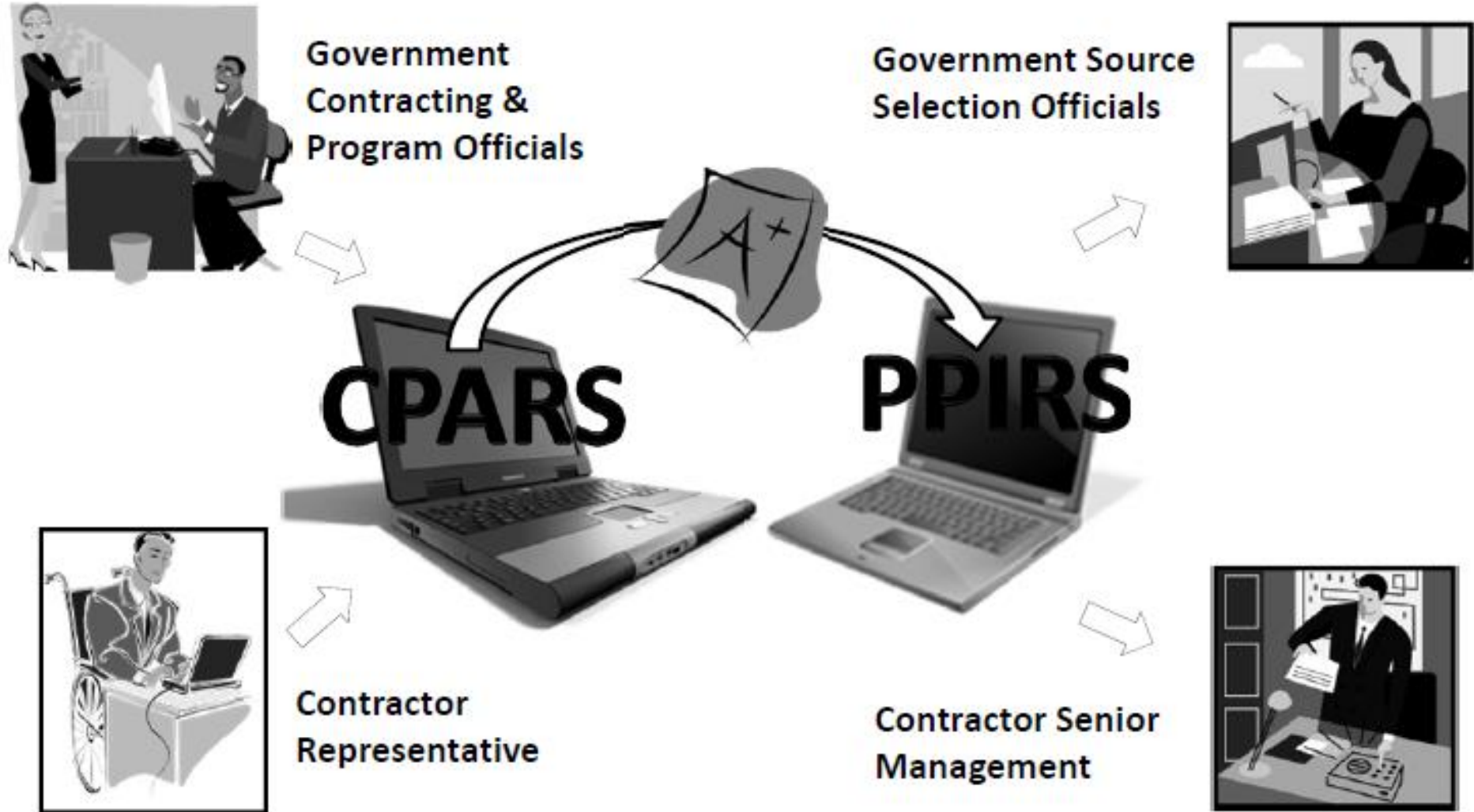
CPARS Evaluations

For Official Use Only/Treated as Source Selection Information

IAW FAR 2.101, 3.104, 42.1503

- Pre-Decisional in Nature
- Protected Throughout Life Cycle
- Accessible By:
 - Government Personnel with Need to Know
 - Contractor who is Subject of Evaluation
- Not Releasable Under Freedom of Information Act (FOIA)
- Retained for 3 Years in PPIRS after Contract Completion (6 years for A/E & Construction)
- Evaluations May Be Transmitted via Email

Past Performance Process Overview



Non-DoD Federal Dollar Thresholds

Business Sector	Dollar Threshold
Systems & Non-Systems	> Simplified Acquisition Threshold (SAT)
Architect-Engineer	≥ \$30,000 All Terminations for Default
Construction	≥ \$650,000 All Terminations for Default

Department of Defense (DoD) Dollar Thresholds

Business Sector	Dollar Threshold
<u>Systems</u>	> \$5,000,000
<u>Non-Systems</u>	
- Operations Support	> \$5,000,000
- Services	> \$1,000,000
- Information Technology	> \$1,000,000
- Ship Repair & Overhaul	> \$500,000
<u>Architect-Engineer</u>	≥ \$30,000 All Terminations for Default
<u>Construction</u>	≥ \$650,000 All Terminations for Default

Important!

- Only **Prime Contractor** Performance is Evaluated
- Subcontractor Effort Can Be Acknowledged
 - Critical Aspect or 25% or More of Effort
 - Include Sub's Name and DUNS
 - Address in Narrative

Reporting Frequency

- Minimum of Once every 365 Days
- Interim Reports required for Contracts Longer than 365 Days
- Required at Contract Completion
- Required at Contract Termination
- Not Cumulative – PPIRS Only Displays Most Recent Evaluation
- Due Within 120 Calendar Days After the End of the Evaluation Period

CPARS Roles



Focal Point/Alternate Focal Point (FP/AFP): Registers Contracts, Assigns Users, Provides Support



Assessing Official Rep (AOR): Assists Assessing Official in Preparing Evaluation



Contractor Rep (CR): Provides Comments

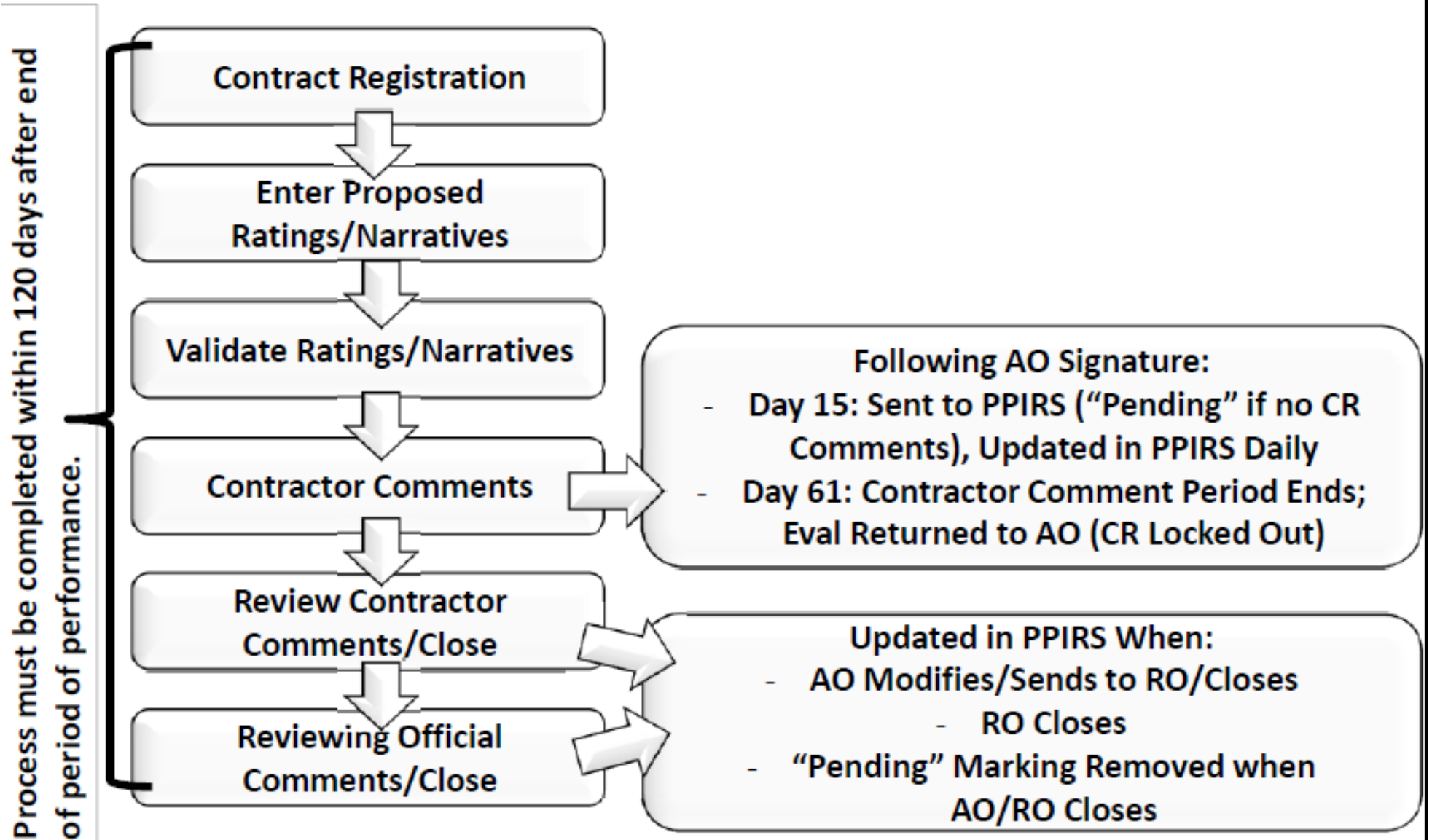


Assessing Official (AO): Sends Evaluation to Contractor Rep; Reviews Contractor Comments



Reviewing Official (RO): Resolves Disputes

CPARS WORKFLOW



Logging In

Contractor Users

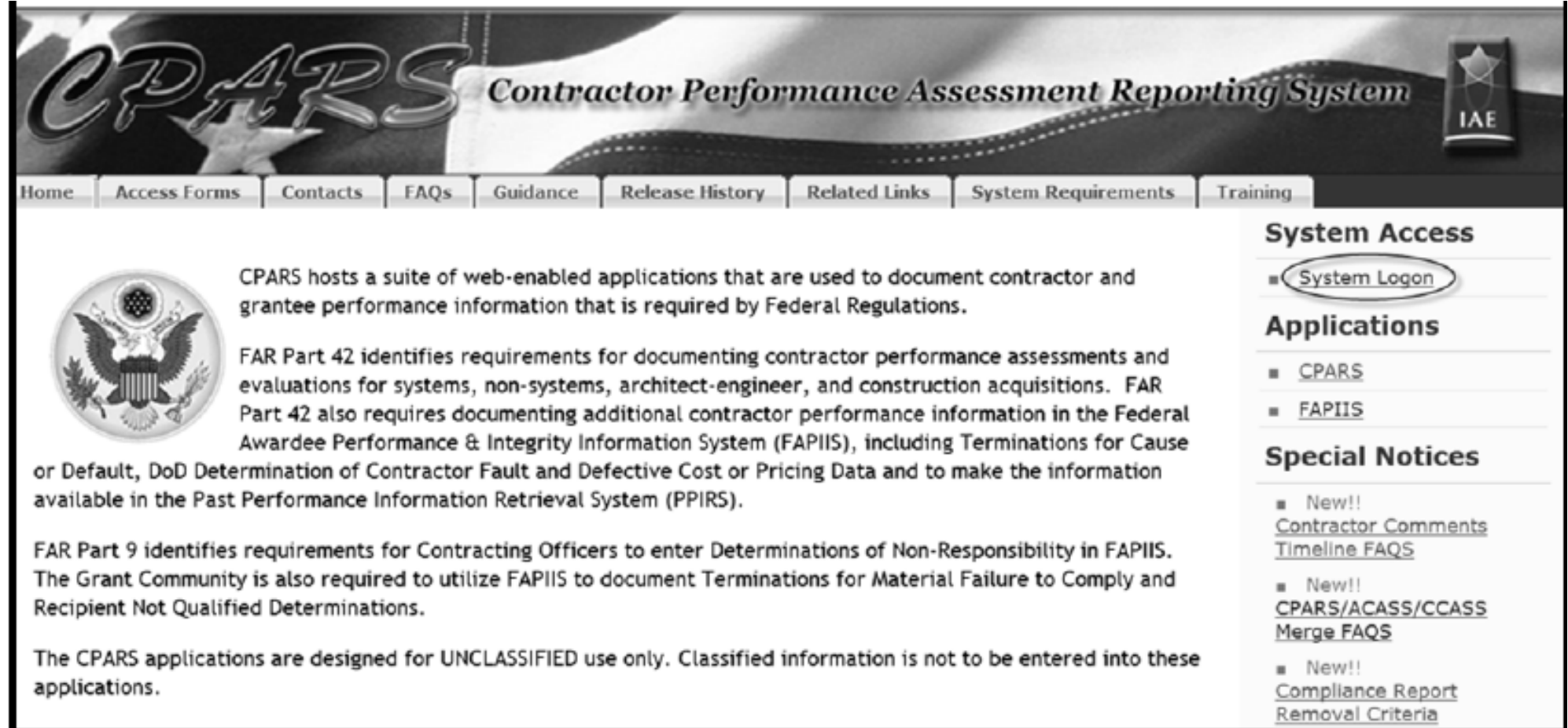
- Government Agency Focal Point provides access to Contractor CPARS record

- User ID Required

- PKI Certificate Encouraged – Costs about \$100 per year
 - Purchase from External Certificate Authority


- Password Required if No PKI Certificate - Must be Modified Every 60 Days

Logging In



CPARS Contractor Performance Assessment Reporting System

Home | Access Forms | Contacts | FAQs | Guidance | Release History | Related Links | System Requirements | Training

 CPARS hosts a suite of web-enabled applications that are used to document contractor and grantee performance information that is required by Federal Regulations.

FAR Part 42 identifies requirements for documenting contractor performance assessments and evaluations for systems, non-systems, architect-engineer, and construction acquisitions. FAR Part 42 also requires documenting additional contractor performance information in the Federal Awardee Performance & Integrity Information System (FAPIIS), including Terminations for Cause or Default, DoD Determination of Contractor Fault and Defective Cost or Pricing Data and to make the information available in the Past Performance Information Retrieval System (PPIRS).

FAR Part 9 identifies requirements for Contracting Officers to enter Determinations of Non-Responsibility in FAPIIS. The Grant Community is also required to utilize FAPIIS to document Terminations for Material Failure to Comply and Recipient Not Qualified Determinations.

The CPARS applications are designed for UNCLASSIFIED use only. Classified information is not to be entered into these applications.

System Access

- [System Logon](#)

Applications

- [CPARS](#)
- [FAPIIS](#)

Special Notices

- New!! [Contractor Comments Timeline FAQs](#)
- New!! [CPARS/ACASS/CCASS Merge FAQs](#)
- New!! [Compliance Report Removal Criteria](#)

1. Visit <https://www.cpars.gov>
2. Select System Logon

Logging In

CPARS/FAPIIS

Notice and Consent Banner

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.

- At any time, the USG may inspect and seize data stored on this IS.

- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.

- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.

- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

Accept/Login with PKI

Accept/Login with Password

Decline


Click Accept/Login with PKI or Accept/Login with Password

Logging In

CPARS/FAPIIS
This System is for UNCLASSIFIED USE ONLY!

PKI Login

User ID:

 Login With PKI

Having problems logging in? [Forgot User ID](#) [Forgot Password](#)

[Home](#)

etrics!

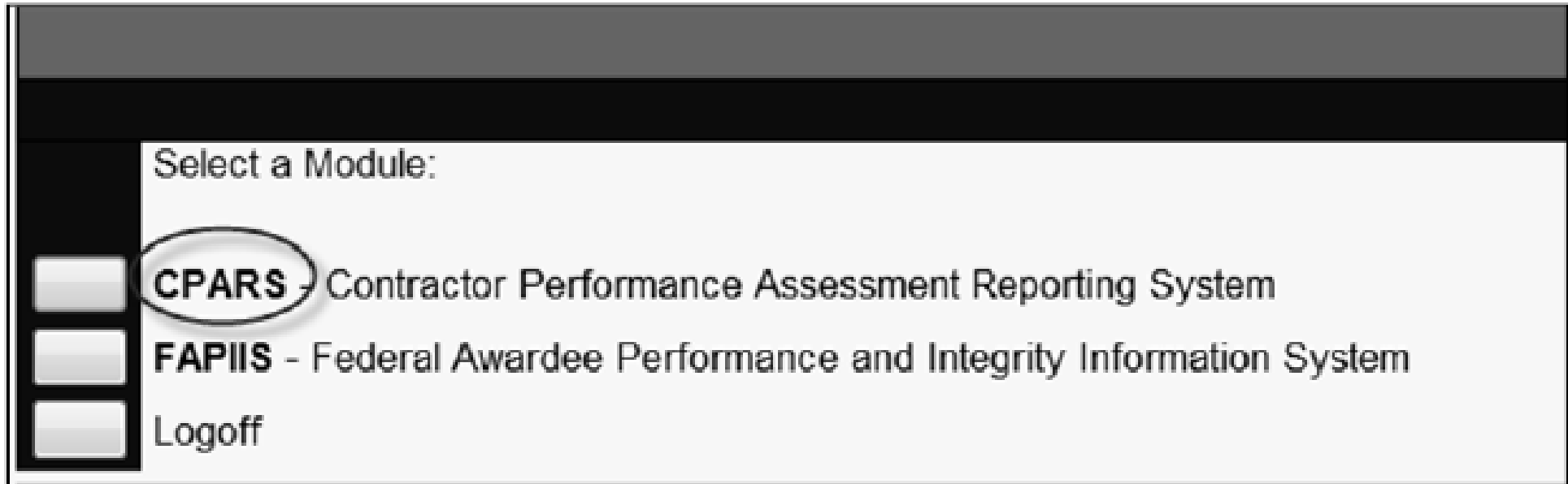
CPARS/FAPIIS, NAVSEALOGCEN PORTSMOUTH, NH. Version : 4.0.2, Build Date : 6/10/2010
Phone : (207) 438-1690 [Email Technical Support](#)
[View Guidance](#)
[View Training Opportunities](#) [View CPAR Quality Checklist](#)

New!

First Time Logging In? Use the Forgot Password button to receive an email with a temporary password.

Forgot your User ID? Use the Forgot User ID button to receive an email with your User ID.

Accessing CPARS



Select a Module:

- CPARS** - Contractor Performance Assessment Reporting System
- FAPIS** - Federal Awardee Performance and Integrity Information System
- Logoff

1. After Logging in with USER ID, Select CPARS Module

Elements Assessed

- Quality – Conformed to and met Contract Requirements
- Schedule – Timeliness – Met Delivery Schedules
- Cost Control – Managed and Controlled Cost
 - Not Required for Fixed Priced Contracts
- Management – Coordination of Entire Contract
- Small Business – Utilization of Small Business
- Regulatory Compliance – Report Filing, Labor, Safety
- Other Areas

Ratings and Narratives

Rating Definitions

Rating	Contract Requirements	Problems	Corrective Actions
Exceptional, Outstanding	Exceeds Many – Gov't Benefit	Few Minor	Highly Effective
Very Good, Above Average	Exceeds Some – Gov't Benefit	Some Minor	Effective
Satisfactory	Meets All	Some Minor	Satisfactory
Marginal	Does Not Meet Some – Gov't Impact	Serious: Recovery Still Possible	Marginally Effective; Not Fully Implemented
Unsatisfactory	Does Not Meet Most – Gov't Impact	Serious: Recovery Not Likely	Ineffective

Ratings and Narratives

Utilization of Small Business Ratings			
Rating	Subcontracting Plan	ISR/SSR	Benefits/Impacts
Exceptional, Outstanding	Met All Goals & Exceeded at Least One	Accurate & Timely	Multiple Significant Events of Benefit
Very Good, Above Average	Met All Traditional Goals & at Least One Other Goal	Accurate & Timely	Significant Event of Benefit
Satisfactory	Good Faith Effort to Meet Goals	Accurate & Timely	Minor Problems; Major Problems w/Corrective Action
Marginal	Deficient in Meeting Key Plan Elements	Inaccurate; Untimely	Corrective Action Plan Required
Unsatisfactory	Noncompliant; Uncooperative	Inaccurate; Untimely	Multiple Significant Problems; Liquidated Damages

Ratings and Narratives

- Narratives are the Most Important Part of the CPAR
- Address Recent and Relevant Contractor Performance
- Must be Accurate, Fair, and Comprehensive and Provide Reader with a Complete Understanding of Contractor's Performance
- Address Changes from Prior Reports and Provide Benefit/Impact to Government

Ratings and Narratives

- Indicate Major / Minor Strengths / Weaknesses
- Document Problem and Solutions
- Contain Non-Personal and Objective Statements
- Recognize Risk Inherent in Effort and Government's Role in Contractor's Inability to Meet Requirements

Contractor Comments Requirements

- 60 Calendar Days to Respond
 - System Generated Email Notifications, daily days 1-14, weekly days 15-60
- 7 Calendar Days to Request Meeting to Discuss CPAR
- Review Admin Info, Ratings and Narratives
- Provide Clear and Concise Responses
 - 24,000 Character Limit per Evaluation Area and General Comments
- Provide Concurrence / Non-Concurrence, Name and Title
- Send to Assessing Official

Contractor Comments

Contractor Guidance Included in Transmittal Email

- Protect the CPAR
 - Handle as “Source Selection Information”
- Prohibited Use
 - Advertising
 - Promotional Material
 - Pre-Award Surveys
 - Production Readiness Reviews
- Contractors should
 - Acknowledge Receipt
 - Comment
 - Respond Within 60 Calendar Days

Contractor Comments

Login

- View/Print Evaluations
- To-Do List
- Status Report
- Change User Profile
- Submit Suggestion
- Switch Modules
- Logoff

1. Select To Do List
2. Select Contract from To Do List

CF

To-

(Select a Contract Number below to complete the action required.)

[Spreadsheet]

CONTRACT NUMBER	DUNS	PERIOD OF PERFORMANCE	ACTION REQUIRED	ASSIGNED
N4511214C0023	99999999999999	10/01/2012 - 10/01/2013	Input Comments	06/12/2014

Return to the Main Menu

Contractor Comments

CPARS
Evaluation Data Entry

Contract/Schedule Number: N4511214C0023 **Order Number:**
(Click on a tab below to view/enter the related information; fields identified with * are required)

Contractor Name/Address **Contract Information** **Misc Information** **Small Business Utilization** **Ratings** **Assessor** **Contractor Rep**

Evaluate the following Areas: ? (please review areas marked by @)

Quality @ **Schedule** @ **Cost Control** **Management** @ **Small Business** @ **Regulatory** @ **Other Areas**

Quality ?
Past Rating: N/A **Rating:** Exceptional
Assessing Official Comments

Contractor has provided exceptional quality in support of VFED. Contract required a system backup and disaster recovery plan that was put to test after a malicious code/virus attack. Contractor was proactive with a successful recovery, implemented an innovative solution to prevent future attacks, and enhanced system security. The contractor also initiated a system analysis identifying a security loophole previously overlooked at the time of database development by the previous incumbent. The contractor was able to recommend a Commercial-Off-The-Shelf (COTS) product to resolve security issues saving custom development time and cost. The contractor staff assisted in conducting analysis of alternatives, market research, and application acquisition package recommendations in finding the COTS bolt-on. Contractor experienced report generation errors resulting in unscheduled down time after a three week period,

Contractor Representative Comments (24000 character limit)

Contractor Comments

CPARS
Evaluation Data Entry

Contract/Schedule Number: N4511214C0023 **Order Number:**
(Click on a tab below to view/enter the related information; fields identified with * are required)

Contractor Name/Address **Contract Information** **Misc Information** **Small Business Utilization** **Ratings** **Assessor** **Contractor Rep**

Contractor Representative Comments ? (24000 character limit)
(Use this area for general comments not directly related to an evaluation area)

If concur, AO may close.
If non-concur, RO must close.

* **Concurrence** (Select Concurrence) ▾

Name and Title of Contractor Representative ? **Sign Now**

* **Name:**

* **Title:**

Phone Number:

Email Address:

Save Data

Validate and Send to the Assessing Official

View/Print the Evaluation

Return to the Main Menu

Contractor Comments

- Recommend response within 14 days.
- After 14 calendar days CPARS pending evaluation sent to PPIRS.
- After 60 calendar days contractor comment period ends and Contractor's Representative is **Locked Out** of CPARS. The evaluation reverts back to the Assessing Official.

Helpful Hints

- Understand Contract Expectations
- Know Areas to be Evaluated
- Communicate with Government
- Provide Self Evaluation
- Request Face to Face Meetings to Address Concerns



FAPIIS

Federal Awardee Performance & Integrity Information System

- Contracting Officers Enter
 - Non-Responsibility Determinations
 - Terminations for Cause
 - Terminations for Default
 - Defective Pricing
 - DoD Determination of Contractor Fault
- Suspension/Debarment Officials Enter:
 - Administrative Agreements

Corporate Senior Management

The image shows two overlapping screenshots of the CPARS website. The top screenshot shows the main navigation menu with 'Access Forms' circled in red. The bottom screenshot shows the 'Access Forms' page with a red circle around the 'Corporate Senior Management Access Request Form' link.


CPARS Contractor Performance Assessment Reporting

Home | **Access Forms** | Contacts | F

Home | Access Forms | Contacts | FAQs | Guidance | Release History | Related Links | System Requireme

Contractor Performance Assessment

SPECIAL NOTICE for Contingency Environ
expediting assistance to users supporting
support or training, whether via email, p
contingency environment user and your



CPARS hosts a suite of
grantee performance

FAR Part 42 identifies
evaluations for systems
Part 42 also requires
Awardee Performance

or Default, DoD Determination of Contract
available in the Past Performance Informa

FAR Part 9 identifies requirements for Co
The Grant Community is also required to
Recipient Not Qualified Determinations.

[Home](#) > [Access Forms](#)

PKI Information: The forms on this page are not for obtaining PKI certificates.

[Go to our PKI Information page.](#)

Focal Point Access (GOVERNMENT PERSONNEL ONLY): Focal Points are responsible for granting system access to individuals within their organization who are involved in the workflow process (i.e. registering contracts and writing or commenting on assessments/evaluations). If you require system access to register contracts or to write or comment on assessments/evaluations, please contact customer support at (207) 438-1690 if assistance is needed to process an assessment/evaluation.

- [Department of Defense Focal Point User Access Request Form](#)
- [Non-Department of Defense Focal Point User Access Request Form](#)

Corporate Senior Contractor Representative (CONTRACTOR PERSONNEL ONLY): Corporate Senior Contractor Representatives may request system access to view all assessments/evaluations related to the DUNS numbers applicable to a corporation. This access level will not allow you to comment on a performance assessment or evaluation. Contact customer support at (207) 438-1690 if assistance is needed to comment on an assessment/evaluation.

- [Corporate Senior Management Access Request Form](#)

Corporate Senior Management

CPARS - Senior Contractor Rep

Main Menu

- View/Print Completed CPARs
- View Contractor Reps
- To-Do List
- CPAR Status Report
- Contract Status Report
- Ratings Metrics Report
- Change User Profile
- Submit Suggestion
- Switch Modules
- Logoff

Note: This is a Read-Only Access to the System.

Reports

- Keep Qualifiers / Parameters Simple
- Use Reports to Monitor Process
 - CPAR / Evaluation Status
 - Contract Status
- Spreadsheet Capability

CPAR/Evaluation Status Report

- Register/Update a Contract
- Delete a Registered Contract
- View/Print CPARs
- To-Do List
- Access Authorization
- Auto Register Contracts
- CPAR Status Report
- Contract Status Report
- Ratings Metrics Report
- Processing Times Report
- Change User Profile
- Submit Suggestion
- Switch Modules
- Logoff

CPARS - CPAR Status Parameters

Data Options	Report Options
<input type="radio"/> Include All	<input type="radio"/> Counts (options display when selected)
<input checked="" type="radio"/> Limit Data	<input checked="" type="radio"/> List of CPARS
Status: <input type="checkbox"/> Registered <input type="checkbox"/> Initiated <input type="checkbox"/> Drafted <input type="checkbox"/> Rated <input type="checkbox"/> Reviewed <input type="checkbox"/> Finalized <input type="checkbox"/> Completed	Data Columns to Include: <input type="checkbox"/> CPAR Phase <input type="checkbox"/> Form Type <input type="checkbox"/> Award Value <input type="checkbox"/> Focal Point <input type="checkbox"/> CAGE Code <input type="checkbox"/> Due Date <input type="checkbox"/> Assessor Office <input type="checkbox"/> Contractor Due Date
Form Type: <input type="checkbox"/> Nonsystems <input type="checkbox"/> Systems	<input type="checkbox"/> Organization <input type="checkbox"/> Current Value <input type="checkbox"/> Company Name <input type="checkbox"/> DUNS <input type="checkbox"/> Update Date <input type="checkbox"/> Assessor Date <input type="checkbox"/> CPAR Closed Date
CPAR Phase: <input type="checkbox"/> Interim <input type="checkbox"/> Final <input type="checkbox"/> Addendum	Sort by: (1) <input type="text" value="Contract Number"/> (2) <input type="text" value="Period of Performance"/> (3) <input type="text" value="(None)"/>
Organization: <input type="text" value="ALL"/>	
Contract Activity: <input type="text"/> <input type="button" value="Add"/> (1st six positions of the Contract Number)	
Selected Activity(s): <input type="text" value="(None Selected)"/> <input type="button" value="Remove"/> <input type="button" value="Remove All"/>	
Contract Number: <input type="text"/>	
<input checked="" type="button" value="Run Report"/>	
<input type="button" value="Return to the Main Menu"/>	

CPAR/Evaluation Status Report

CPAR Status Report - 02/29/2012

DATA: ALL; SORTED BY: Contract Number; Period of Performance;

[\[Spreadsheet\]](#)

(Click on a column name to re-sort the report.)

<u>Viewed</u>	<u>Contract Number</u>	<u>Period of Performance Being Assessed</u>	<u>Current Status</u>	<u>Focal Point</u>
	N4511208111111	10/01/2008 - 09/30/2009	Completed	PRACTICE NAVY
	N4511208111111	03/01/2011 - 03/05/2011	Drafted	PRACTICE NAVY
	N4511208111111	03/16/2011 - 03/24/2011	Completed	PRACTICE NAVY
	N4511208111111	04/01/2011 - 04/22/2011	Completed	PRACTICE NAVY
	N4511208222222	10/01/2008 - 09/30/2009	Finalized	PRACTICE NAVY
	N45112091234567	04/01/2009 - 03/31/2010	Completed	PRACTICE NAVY
	N4511209C121212	07/01/2009 - 06/30/2010	Reviewed	AMY CARLETONDOW
	N4511209C888999	09/01/2009 - 08/31/2010	Drafted	AMY CARLETONDOW
	N4511209CIASF28	09/01/2009 - 08/31/2010	Completed	PRACTICE NAVY
	N4511209CIASFTT	10/01/2009 - 09/30/2010	Completed	PRACTICE NAVY
	N4511209CIASSOT	08/01/2009 - 07/31/2010	Completed	AMY CARLETONDOW
	N4511209CIASSOT	08/01/2010 - 07/31/2011	Drafted	AMY CARLETONDOW
	N4511209CIESLHT	10/01/2009 - 09/30/2010	Reviewed	AMY CARLETONDOW
			Completed	AMY CARLETONDOW
			Drafted	AMY CARLETONDOW
			Completed	AMY CARLETONDOW

*** STATUS**

Registered:The contract is registered, no CPARs have been initiated.

Initiated:CPAR initiated; waiting for Assessing Official Rep to send to Assessing Official.

Drafted:CPAR initiated; waiting for Assessing Official signature.

Rated:Signed by Assessing Official; waiting for Contractor Rep comments.

Reviewed:Signed by Contractor Rep; waiting for Assessing Official to finalize.

Finalized:Ratings finalized; waiting for Reviewing Official comments.

Completed:The CPAR has been completed.

Contract Status Report

- Register/Update a Contract
- Delete a Registered Contract
- View/Print CPARs
- To-Do List
- Access Authorization
- Auto Register Contracts
- CPAR Status Report
- Contract Status Report**
- Ratings Metrics Report
- Processing Times Report
- Change User Profile
- User Feedback
- Switch Modules
- Logoff

CPARS - Contract Status Parameters

Data Options	Report Options
<input type="radio"/> Include All	<input type="radio"/> Counts (options display when selected)
<input checked="" type="radio"/> Limit Data	<input type="radio"/> List of Users
Form Type: <input type="checkbox"/> Nonsystems <input type="checkbox"/> Systems	<input checked="" type="radio"/> List of Contracts
Status: <input type="checkbox"/> Current <input type="checkbox"/> Due <input type="checkbox"/> Overdue <input type="checkbox"/> Final	Data Columns to Include:
Organization: ALL	<input type="checkbox"/> Award Date <input type="checkbox"/> Completion Date
Contract Activity: <input type="text"/> Add	<input type="checkbox"/> Form Type <input type="checkbox"/> Effective Date
(1st six positions of the Contract Number)	<input type="checkbox"/> Award Value <input type="checkbox"/> Current Value
Selected Activity(s): (None Selected)	<input type="checkbox"/> Focal Point <input type="checkbox"/> Organization
<input type="button" value="Remove"/> <input type="button" value="Remove All"/>	<input type="checkbox"/> CAGE Code <input type="checkbox"/> DUNS
Contract Number: <input type="text"/>	<input type="checkbox"/> Last CPAR Dates <input type="checkbox"/> Company Name
	<input type="checkbox"/> Assessor Office <input type="checkbox"/> Registration Status
	Sort by: (1) Contract Number
	(2) (None)
	(3) (None)
<input checked="" type="button" value="Run Report"/>	
<input type="button" value="Return to the Main Menu"/>	

Contract Status Report

Contract Status Report - 01/27/2012

DATA: ALL; SORTED BY: Contract Number;

[\[Spreadsheet\]](#)

(Click on a column name to re-sort the report.)

<u>Viewed</u>	<u>Contract Number</u>	<u>Status *</u>	<u>Due Date</u>	<u>Focal Point</u>
	N4511208111111	FINAL	-	PRACTICE NAVY
	N4511208222222	OVERDUE	01/28/2010	PRACTICE NAVY
	N45112091234567	OVERDUE	07/29/2011	PRACTICE NAVY
	N4511209C121212	OVERDUE	10/28/2010	AMY CARLETONDOW
	N4511209C888999	OVERDUE	12/29/2010	AMY CARLETONDOW
	N4511209CIASF28	OVERDUE	12/29/2011	PRACTICE NAVY
	N4511209CIASFTT	DUE	01/28/2012	PRACTICE NAVY
	N4511209CIASSOT	OVERDUE	11/28/2011	AMY CARLETONDOW
	N4511209CIFSLHT	OVERDUE	01/28/2011	AMY CARLETONDOW
	N4511209CIHTGOK	DUE	02/28/2012	AMY CARLETONDOW
	N4511209CJJJJJ	OVERDUE	11/28/2009	AMY CARLETONDOW
	N4511209CNOONNO	DUE	02/28/2012	AMY CARLETONDOW
	N4511209CNWSABT	OVERDUE	12/28/2011	AMY CARLETONDOW
	N4511209CVISFC	CURRENT	05/30/2012	AMY CARLETONDOW
	N4511209CYOUCAN	DUE	01/28/2012	PRACTICE NAVY
	N4511209CYUMYUM	DUE	02/28/2012	PRACTICE NAVY
	N4511209HIDOC	OVERDUE	08/28/2011	PRACTICE NAVY
	N4511209IFVSNB	OVERDUE	10/28/2010	PRACTICE NAVY
	N4511209IHSCCD	OVERDUE	07/29/2011	PRACTICE NAVY
	N4511209PTEST19	OVERDUE	09/28/2011	PRACTICE NAVY
	N4511209USPTO	OVERDUE	05/31/2011	PRACTICE NAVY
	N4511210C123ABC	DUE	03/29/2012	AMY CARLETONDOW
	N4511210CCENSUS	DUE	03/29/2012	AMY CARLETONDOW



PPIRS

PAST PERFORMANCE INFORMATION RETRIEVAL SYSTEM

- Federal Repository for Completed Assessments
- Contains Historical Evaluations from Prior Past Performance Systems
- Contains Contractor Comments
- Updated Daily from CPARS



PPIRS ACCESS

Contractor

- Controlled through System for Award Management (SAM)
- Identify a Marketing Partner Identification Number (MPIN)
- Enter DUNS and MPIN to create USER ID and Password
- View Completed Evaluations at www.ppirs.gov
 - Select "PPIRS Application Logon"

PPIRS

PAST PERFORMANCE INFORMATION RETRIEVAL SYSTEM - REPORT CARD

ASSESSMENT REPORTS

[Help](#)

Instructions:

1. Enter one or more of the following qualifiers.
2. Click Submit to list report cards for the qualifiers entered.

Enter Contract Activity/DODAAC, Contract Number and/or Delivery Order Number.

Contract Activity/DODAAC:

Contract Number:

Delivery Order Number:

Enter Assessment End Dates After or Before or use both for inclusive.

Assessment End Dates - After: and/or Before: mm/dd/yyyy

Select one item from the Agency list (the agency that submitted the record).

Agency:

Select one item from the Business Sector or Subsector list.

Business Sector:

Business Subsector: Include null Business Subsectors

Enter Contractor Name, CAGE Code or DUNSPlus4.

Contractor Name:

CAGE Code:

DUNSPlus4:

Enter either the FSC, SIC or NAICS.

FSC: Include null FSCs

SIC: Include null SICs

NAICS: Include null NAICS

Enter Awarded Values Above or Below or use both for inclusive.

Awarded Value - Above: \$ and/or Below: \$

Full Text Search: Enter a search string.

Search String:

Select Sort Option(s).

Sort by: (1):

(2):

CPARS Help Desk

- Help Desk (Mon-Fri 6:30 am to 6:00 pm ET)
 - Commercial: 207-438-1690
- Email: webptsmh@navy.mil
- CPARS Web Site: (www.cpars.gov)

For Assistance or Additional Information - Contact

Wisconsin Procurement Institute (WPI)

Carol Murphy

10437 Innovation Drive, Suite 320

Milwaukee, WI 53226

414-270-3600 or carolm@wispro.org



QUESTIONS????????

Upcoming WPI Events

- *Small Business Government Contracting Series continues the first and third Tuesday of each month through June, 2015 – Milwaukee, WI*
- *Acquisition Hour (Weekly Webinar) through June, 2015*
- *2015 National Energy Form and Small Business Industry Days – April 13-16, 2015 - Rosemont, IL*
- *How to Do Business with the US Forest Service – April 21, 2015 – Park Falls, WI*
- *Cost and Pricing for Department of Defense Contractors and Subcontractors – April 29, 2015 - Pewaukee, WI*
- *12th Annual Women’s Business Conference – April 30, 2015 – Eau Claire, WI*
- *3rd Annual Department of Veterans Affairs Business Conference – May 12, 2015 – Milwaukee, WI*
- *Doing Business with the National Park Service – June 23, 2015 – Ashland, WI*
- *9th Annual Volk Field Small Business Conference – July 29 – 30, 2015 – Camp Douglas, WI*
- *Marketplace 2015 – October 29-30, 2015 – Milwaukee, WI*