



NCMA Code of Ethics:

Merriam-Webster Dictionary defines the term Ethic as “rules of behavior based on ideas about what is morally good and bad”.

Realizing the importance of ethical behavior to the professional contracting community, the National Contract Management Association established a “Professional Standards and Ethics Committee” which put down in writing a set of standards to ensure that its members understand and follow practices that promote the profession. These are standards which ensure a professional approach to compliance with rules and regulations, and ensure good outcomes for acquisitions for buyers and sellers

As members of the NCMA-WI Chapter board of directors, we have pledged to uphold the NCMA Code of Ethics for our profession. We will be signing copies of this code of ethics at our Board Meeting and will be filing those copies with our chapter paperwork to show our support and commitment to the Code.

As incoming President, I do have this specific request for our membership. Whether your roll is procuring supplies or services, selling supplies or services, or supporting of either side of the equation I am asking if you to be willing to review and uphold this code of ethics with us, and with NCMA members across the country. Help us make the contracting profession and our NCMA members the very best that we can be:

Contract Management Code of Ethics

Each member of the contract management profession (“the profession”) accepts the obligation to continuously improve one’s professional knowledge and job performance in the field of contract management, and to abide by the letter and spirit of the ethical standards set forth below.

Each member of the profession shall:

1. Strive to attain the highest professional standard of job performance, to exercise diligence in carrying out one’s professional duties, and to serve the profession to the best of one’s ability.
2. Conduct oneself in such a manner as to bring credit upon the profession, as well as to maintain trust and confidence in the integrity of the contract management process.
3. Avoid engagement in any transaction that might conflict or appear to conflict with the proper discharge of one’s professional duties by reason of a financial interest, family relationship, or any other circumstances.
4. Comply with all laws and regulations that govern the contract management process in the jurisdictions in which one conducts business, including protection of competition-sensitive and proprietary information from inappropriate disclosure.
5. Keep informed of developments in the contract management field, utilizing both formal training and ad hoc means, to continuously increase knowledge, skill, and professional competence.
6. Share one’s knowledge and experience openly to contribute to the development of other professionals, improve performance quality, and enhance public perception of the profession.
7. Not knowingly influence others to commit any act that would constitute a violation of this code.

Thank you for your commitment!

Daryl Zahn
NCMA-WI Chapter President: