




A Procurement Technical Assistance Center (PTAC)

A photograph of the Wisconsin State Capitol building at dusk. The building is illuminated with warm lights, and its large green dome is a prominent feature. The sky is a deep blue, and trees with autumn foliage are visible in the foreground.

# OVERVIEW OF DLA DIBBS Acquisition Hour Webinar January 15, 2019



# WEBINAR ETIQUETTE

- Please
  - When logging into go-to-meeting, enter the name that you have registered with
  - Put your phone or computer on mute
  - Use the Chat option to ask your question(s): We will read them and our guest speaker will provide an answer to the group
- Thank you!

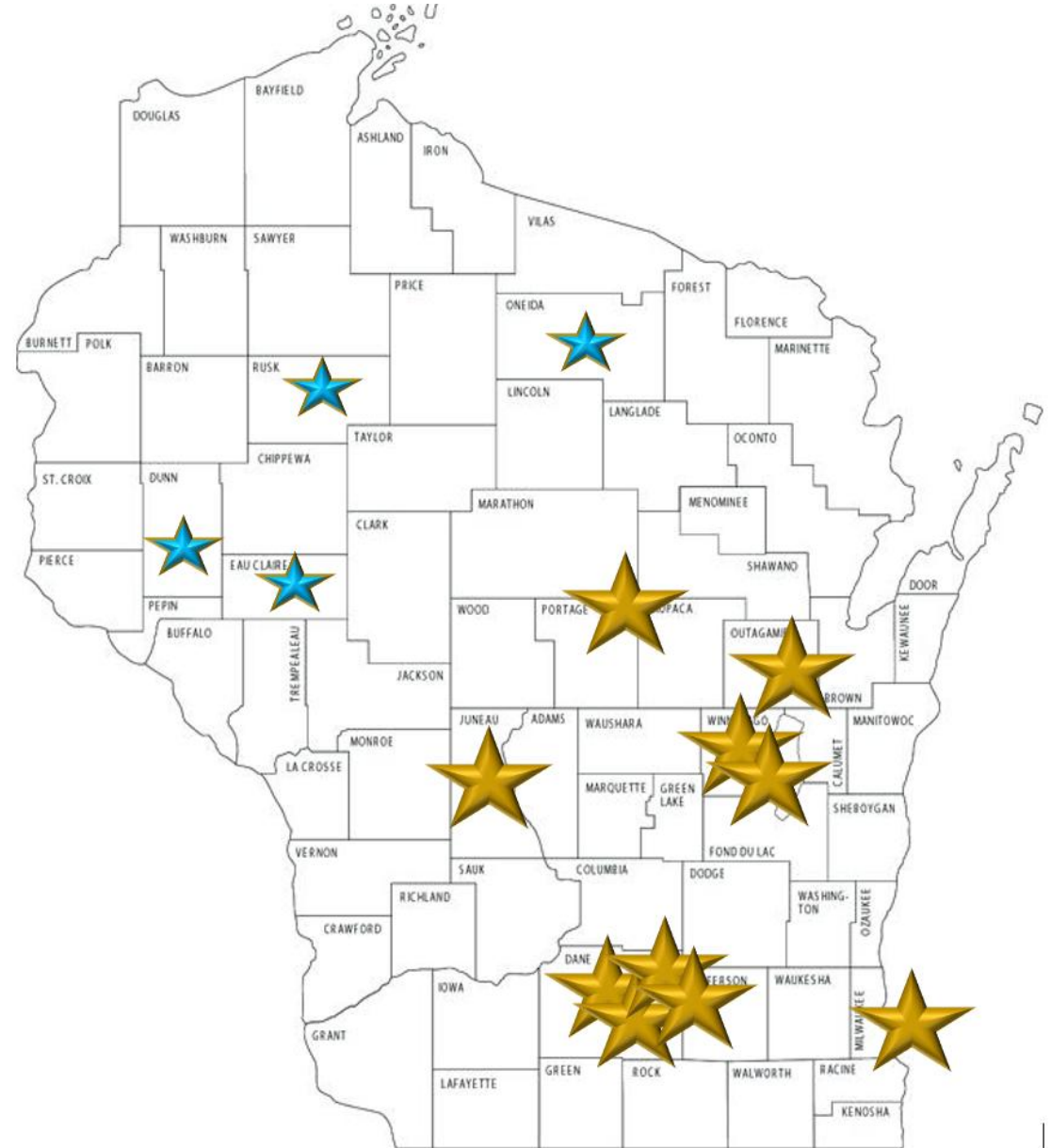
# ABOUT WPI SUPPORTING THE MISSION

Celebrating 31 Years of  
serving Wisconsin Business!

Assist businesses in creating,  
development and growing their sales,  
revenue and jobs through Federal, state  
and local government contracts.

## WPI OFFICE LOCATIONS

- MILWAUKEE – *Technology Innovation Center*
- MADISON –
  - *FEED Kitchens*
  - *Dane County Latino Chamber of Commerce*
  - *Wisconsin Manufacturing Extension Partnership (WMEP)*
  - *Madison Area Technical College (MATC)*
- CAMP DOUGLAS – *Juneau County Economic Development Corporation (JCEDC)*
- STEVENS POINT – *IDEA Center*
- APPLETON – *Fox Valley Technical College*
- OSHKOSH –
  - *Fox Valley Technical College*
  - *Greater Oshkosh Economic Development Corporation*
- EAU CLAIRE – *Western Dairyland*
- MENOMONIE – *Dunn County Economic Development Corporation*
- LADYSMITH – *Indianhead Community Action Agency*
- RHINELANDER – *Nicolet Area Technical College*



Search ...

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EVENT CALENDAR

FEDERAL GOVERNMENT

STATE & LOCAL GOVERNMENT

GRANTS

SUCCESS & AWARDS

FAQS

# ACQUISITION HOUR: EXPORT CONTROLS: ITAR AND ASSOCIATED REQUIREMENTS, DECEMBER 18

[www.wispro.org](http://www.wispro.org)



## UPCOMING EVENTS [→](#)

JAN 15

### Acquisition Hour: Overview of DIBBS

January 15, 2019 @ 1:00 pm - 2:00 pm

JAN 16

### Acquisition Hour: Doing Business with Defense Logistics Agency (DLA)

January 16, 2019 @ 12:00 pm - 1:00 pm

JAN 24

### End of Year Federal Contractor Update – Milwaukee, WI

January 24, 2019 @ 7:45 am - 4:30 pm  
Wauwatosa WI

JAN 29

### Acquisition Hour: Using the Federal Procurement Data Systems (FPDS)

January 29, 2019 @ 1:00 pm - 2:00 pm

[View More...](#)

## CURRENT OPPORTUNITIES (2) [→](#)

## SERVICES OFFERED BY WPI

- FREE Bid Matching Services
- Individual Counseling and Assistance
- Locating Local, State and Federal Opportunities
- Government Market Strategy Development
- Training in use of Government websites and tools
- Assistance with System for Award Management (SAM) Registration
- Assisting in Market Research Process
- Development of Market Profile
- Small Business Subcontracting Plans Development, Outreach and Reporting
- Small Group Training
- Outreach and training with Local, State and Federal agencies
- Assist with Pre and Post Award Functions
- Assistance with Agency Specific Contracting Requirements
- Assistance with Contracting Regulations and Requirements, including FAR, DFAR, CFR
- Assistance with GSA Schedule Preparation and Administration
- Assistance with Local, State and Federal Certifications, including:
  - Service Disabled & Veteran Owned Small Business, HUBZone, Woman Owned Small Business, 8(a) Business Development Program
  - State
  - Local
  - DBE
- Bid review and Submission Assistance
- Proposal review and Submission Assistance
- Capabilities Statement and Related Government Marketing Material Development
- Assistance in Locating and Developing Teaming Partners and Subcontractors
- Updated Government Market Information

# FEDERAL GOVERNMENT OVERVIEW

- Overview
  - Purchases hundreds of billion each year – FY 2018 – \$4.4B in Wisconsin of TOTAL FEDERAL SPENDING OF \$547B
  - Purchases anything and everything
  - The government's way or no way
  - Small Business Goals are important
  - Teaming and partnering also very important
  - Rules and regulations
  - National - international
  - Internet / web based
- Department of Defense
  - **Largest Federal agency spend**
  - **DLA:** DLA is responsible for nearly every consumable item used by our military forces worldwide. This includes fuel, medical supplies, aviation requirements, land and maritime weapon systems, spare parts, construction equipment and material, and critical troop-support items involving food, clothing, and textiles. DLA also procures depot level reparable.

# SOME STATISTICS

## TOTAL DOD -FY 2018

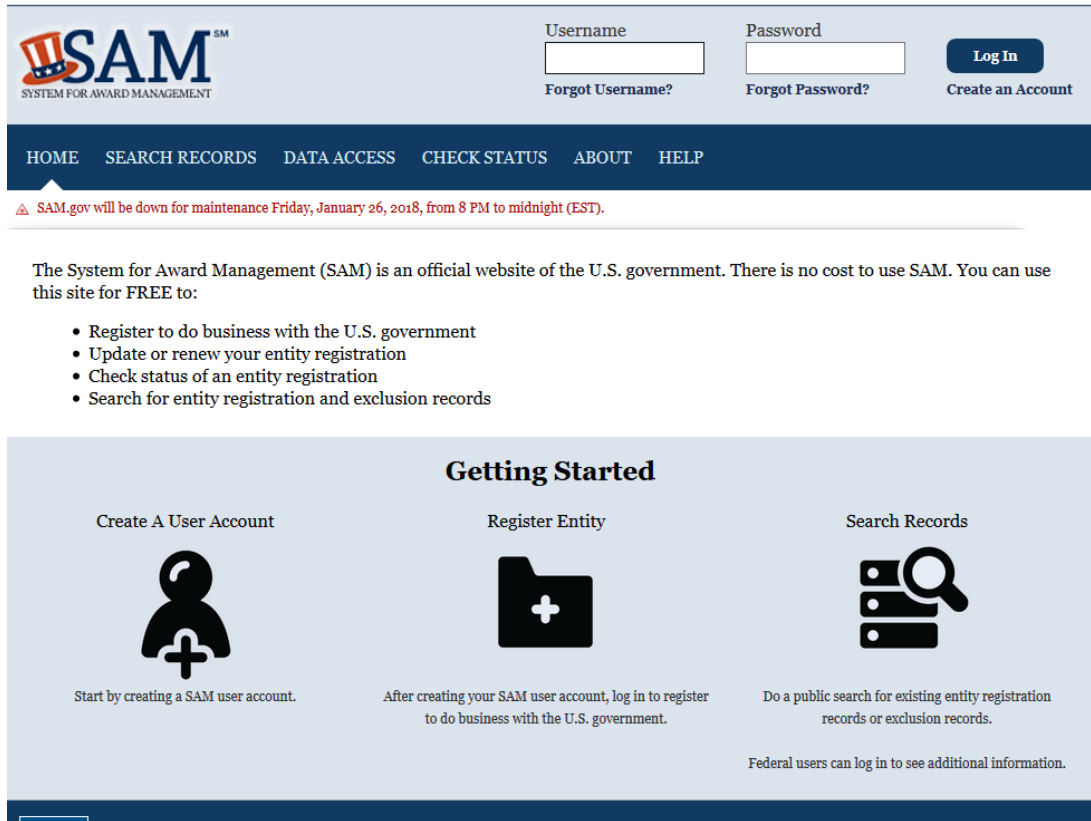
Code	Agency	Spending YTD
1700	NAVY, DEPARTMENT OF	\$107.86B
2100	ARMY	\$85.85B
5700	AIR FORCE	\$71.86B
97AS	DEFENSE LOGISTICS AGENCY (DLA)	\$45.04B
9700	DEFENSE, DEPARTMENT OF	\$43.02B

## WISCONSIN FY 2018

2100 - ARMY	\$1.82B
3600 - VETERANS AFFAIRS	\$546.18M
97AS - DEFENSE LOGISTICS AGENCY (DLA)	\$542.76M
1700 - NAVY, DEPARTMENT OF	\$266.62M
9700 - DEFENSE, DEPARTMENT OF	\$232.89M

DLA FY2018 Small business				
Company Name - SMALL BUSINESS	NAICS Code	Amount Won	Transactions	% of total
STATZ CORPORATION	332991	\$54.29M	2586	35.77
OCENCO, INCORPORATED	336411	\$17.02M	24	11.22
S3 INTERNATIONAL, LLC	332991	\$11.84M	200	7.8
DENTAL HEALTH PRODUCTS INCORPOR	423450	\$7.69M	14709	5.07
MILWAUKEE VALVE COMPANY, INC.	339991	\$7.26M	803	4.79
BADGER TRUCK CENTER, INC	332912	\$5.74M	248	3.78
XACT TOOL, INC.	337215	\$4.86M	96	3.2
UNDERGROUND PIPELINE, INC.	336390	\$3.83M	46	2.52
OLB ASSOCIATES LLC	333618	\$3.60M	713	2.37
HENTZEN COATINGS, INC.	325510	\$2.70M	181	1.78
MCNALLY INDUSTRIES, LLC	336413	\$2.57M	52	1.69
WISCONSIN ORDNANCE WORKS, LTD.	333612	\$2.29M	42	1.51
FUEL SYSTEMS, INCORPORATED	334512	\$1.76M	187	1.16
LOKOS ELECTRONICS, LLC	334412	\$1.74M	62	1.15
REMY BATTERY COMPANY, INC.	335911	\$1.59M	855	1.05
APPLETON MARINE, INC.	332510	\$1.42M	48	0.94
M. T. DAVIDSON COMPANY	332722	\$1.34M	11	0.88
SCHUTT INDUSTRIES OF CLINTONVILLE,	332722	\$1.30M	72	0.85
REX SYSTEMS INCORPORATED	334412	\$1.27M	19	0.84
WISCONSIN AVIATION-MADISON	324110	\$1.24M	523	0.82

# GETTING STARTED – SAM REGISTRATION



The screenshot shows the SAM.gov homepage. At the top left is the SAM logo with the text 'SYSTEM FOR AWARD MANAGEMENT'. To the right are input fields for 'Username' and 'Password', a 'Log In' button, and links for 'Forgot Username?' and 'Forgot Password?'. Below the login area is a navigation menu with 'HOME', 'SEARCH RECORDS', 'DATA ACCESS', 'CHECK STATUS', 'ABOUT', and 'HELP'. A maintenance notice states: 'SAM.gov will be down for maintenance Friday, January 26, 2018, from 8 PM to midnight (EST)'. The main content area features a heading 'Getting Started' and three columns: 'Create A User Account' with a person icon, 'Register Entity' with a folder icon, and 'Search Records' with a magnifying glass icon. Each column includes a brief description of the action.

Username  Password   [Create an Account](#)

[Forgot Username?](#) [Forgot Password?](#)

HOME SEARCH RECORDS DATA ACCESS CHECK STATUS ABOUT HELP


⚠ SAM.gov will be down for maintenance Friday, January 26, 2018, from 8 PM to midnight (EST).

The System for Award Management (SAM) is an official website of the U.S. government. There is no cost to use SAM. You can use this site for FREE to:

- Register to do business with the U.S. government
- Update or renew your entity registration
- Check status of an entity registration
- Search for entity registration and exclusion records


### Getting Started

**Create A User Account**




Start by creating a SAM user account.

**Register Entity**



After creating your SAM user account, log in to register to do business with the U.S. government.

**Search Records**



Do a public search for existing entity registration records or exclusion records.

Federal users can log in to see additional information.

Vs.



The screenshot shows the 'US FEDERAL CONTRACTOR REGISTRATION' website. The header includes the D&B Credibility Platinum logo, a 'New! APP' button, and navigation links for 'Home', 'About USFCR', 'Additional Services', 'Search Contracts', 'Search SAM', and a prominent red 'Register Now' button. The main content area features a large graphic of the United States with the text 'US FEDERAL CONTRACTOR REGISTRATION' overlaid. To the right, the text reads 'Online SAM Registration' and 'System for Award Management Registration, Renewal & Migration'. Below this, it states 'This registration is required to work with Federal agencies including FEMA, DoD, etc.' and provides two buttons: 'New Registration' and 'Renew Registration'. A large red 'X' is drawn over the entire page content.

Call the SAM Registration Help Desk: 1-877-252-2700

D&B CREDIBILITY PLATINUM New! APP Home About USFCR Additional Services Search Contracts Search SAM

## US FEDERAL CONTRACTOR REGISTRATION

### Online SAM Registration

System for Award Management Registration, Renewal & Migration.

This registration is required to work with Federal agencies including FEMA, DoD, etc.

[www.sam.gov](http://www.sam.gov)

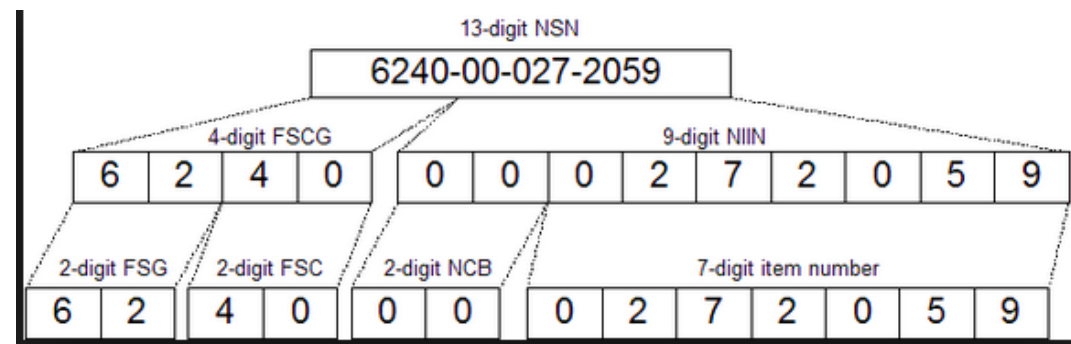
# GETTING STARTED – WHAT IS DIBBS?

- DIBBS is a web based application designed to:
  - View and submit quotes
  - View RFPs
  - Access award information
  - View price history
  - View technical data
  - Access acquisition forecasts with Supplier Requirement Visibility Application (SRVA) tool

<https://www.dibbs.bsm.dla.mil/default.aspx>

# SOME KEY TERMS

- **FSC: Federal Supply Class** – Used to group products into logical families for management purposes – 4 digit code - <https://www.dibbs.bsm.dla.mil/Refs/fsc.aspx>
- **NSN: National Stock Number** - 13 digits, first 4 identify the FSC, last 9 identify the NIIN. The NSN is applied to items recurrently used, bought, stocked or distributed by the Department of Defense. <http://www.dla.mil/Portals/104/Documents/SmallBusiness/NSN%20Info.pdf>
- **NIIN: National Item Identification Number** The first two numbers of the NIIN represent the National Codification Bureau Code. This code identifies the country that entered the item into the supply system. The remaining seven digits are sequentially assigned and serve to individually identify each item in the Federal Catalog System (FCS). The NIIN alone identifies the item.



# GETTING STARTED - BASICS

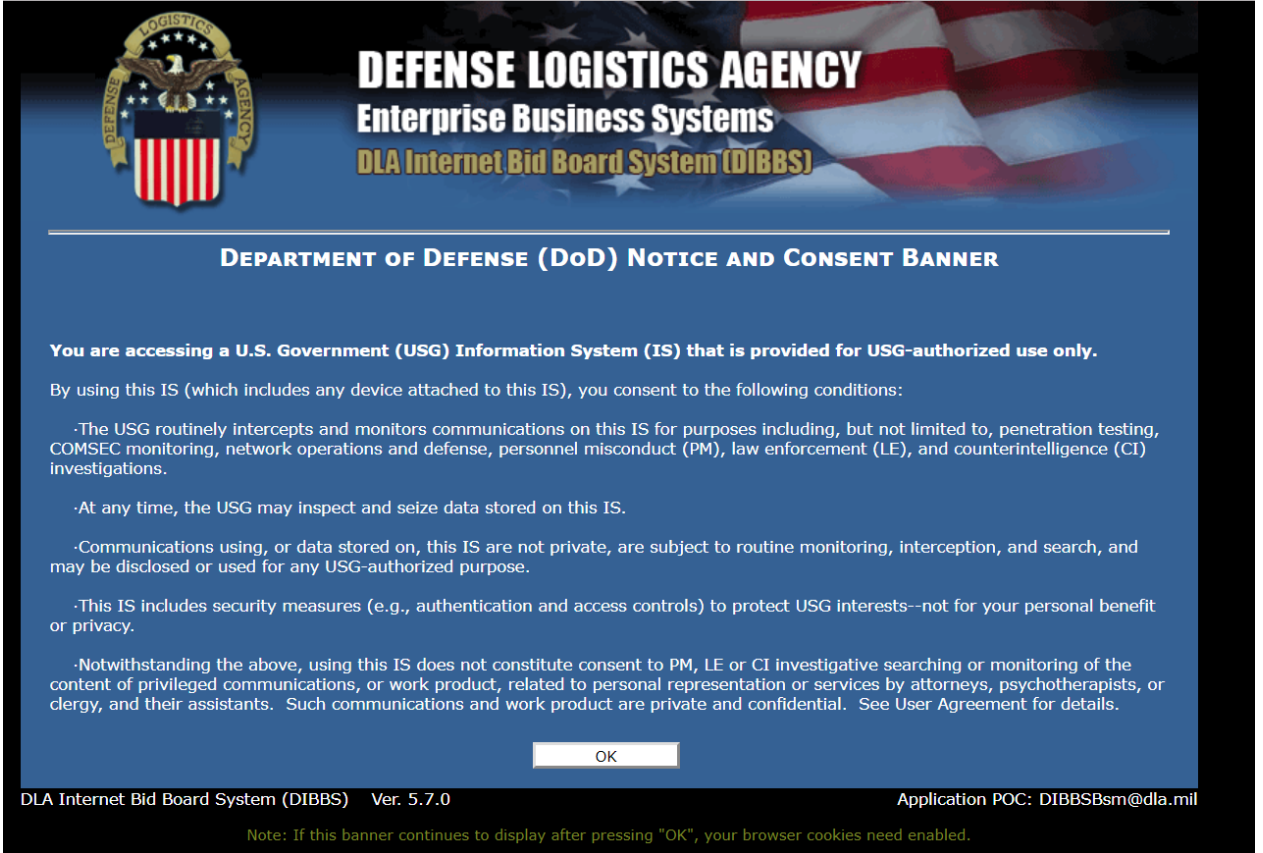
**Security  
Certificates – this  
warning is OK!**

Or you can install the latest

DoD certificates:

<https://landandmaritimeapps.dla.mil/programs/defaultapps.asp>

<https://www.dibbs.bsm.dla.mil/>



**DEFENSE LOGISTICS AGENCY**  
**Enterprise Business Systems**  
**DLA Internet Bid Board System (DIBBS)**

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**DEPARTMENT OF DEFENSE (DoD) NOTICE AND CONSENT BANNER**

**You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.**

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

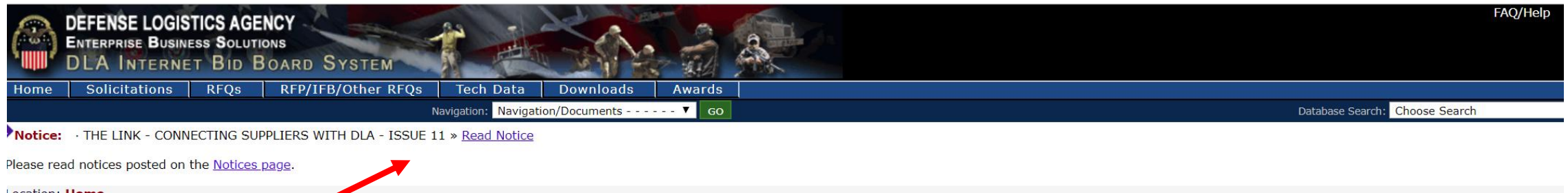
- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

DLA Internet Bid Board System (DIBBS) Ver. 5.7.0 Application POC: DIBBSbsm@dlam.mil

Note: If this banner continues to display after pressing "OK", your browser cookies need enabled.

# GETTING STARTED - BANNERS

- Banners are located at the top of the DIBBS homepage and highlight important notices



The screenshot shows the top section of the DLA Internet Bid Board System homepage. At the top left is the DLA logo and the text "DEFENSE LOGISTICS AGENCY ENTERPRISE BUSINESS SOLUTIONS DLA INTERNET BID BOARD SYSTEM". To the right is a "FAQ/Help" link. Below this is a navigation menu with links for "Home", "Solicitations", "RFQs", "RFP/IFB/Other RFQs", "Tech Data", "Downloads", and "Awards". A "Navigation" dropdown menu is set to "Navigation/Documents" with a "GO" button. To the right is a "Database Search" field with a "Choose Search" button. Below the navigation is a "Notice" section with a red arrow pointing to the text: "Notice: - THE LINK - CONNECTING SUPPLIERS WITH DLA - ISSUE 11 » [Read Notice](#)". Below the notice is a line of text: "Please read notices posted on the [Notices page](#)."

# GETTING STARTED - REGISTRATION

The **DLA Internet Bid Board System (DIBBS)** is a web-based application that provides the capability to search for, view, and submit secure quotes on Requests For Quotations (RFQs) for **Defense Logistics Agency (DLA)** items of supply. DIBBS also allows users to search and view Request For Proposals (RFPs), Invitations For Bid (IFBs), Awards and other procurement information related to DLA.



<ul style="list-style-type: none"><li>• <b>Help</b><ul style="list-style-type: none"><li>▪ <b>On-Line Help</b><ul style="list-style-type: none"><li><a href="#">Frequently Asked Questions ~ FAQ</a></li><li><a href="#">DIBBS On-Line Quoting Help</a></li><li><a href="#">Batch Quoting Help</a></li></ul></li><li>▪ <a href="#">Contact Us</a></li></ul></li></ul>		<ul style="list-style-type: none"><li>• <b>Vendor Registration</b><ul style="list-style-type: none"><li>▪ <b>Vendor Registration</b><ul style="list-style-type: none"><li>▪ <a href="#">Registration Guidelines</a></li><li>▪ <a href="#">DLA Small Business Programs</a></li></ul></li></ul></li></ul>
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# GETTING STARTED - REGISTRATION

- MUST be registered in SAM
- Create an account administrator/super user – manages all other accounts
- Receive temporary password and accept terms and conditions
- For how many days are your quotes valid? Discount terms?
- Set up POCs to receive notifications (only sent to primary unless their e-mail gets kicked back – then goes to alternate)

# GETTING STARTED - REGISTRATION

- Create Notification Profile
  - FSCs
  - NSNS
    - Approved Manufacturers CAGE Codes – great for distributors
- Review and Submit

# GETTING STARTED - BASICS

- Passwords are required to be changed every **60** days (All new, expired or deleted Dibbs registrants will be subject to a 2-step authentication process which includes current e-mail verification and physical address verification which can take up to 10 days. Registrants will receive a post card with their pin from the US Postal Service)
- You will receive emails 30 and 10 days prior to your password expiration
- After 3 failed log in attempts, your account will be locked and you will need to request an unlock
- If you “X” out of your browser without logging off, you will need to wait 15 minutes before you can access DIBBS again

# GETTING STARTED - BASICS

- Passwords must be at least 15 characters long and contain at least one each of the following four character types:
  1. Upper Case Letters: ABCDEFGHIJKLMNOPQRSTUVWXYZ
  2. Lower Case Letters: abcdefghijklmnopqrstuvwxyz
  3. Numbers: 0123456789
  4. Special Characters: @ # \$ % ^ & + . = !
    - *Please use only the above characters*
    - *No more than 4 Upper and Lower Case letters in a row or 4 numbers in a row. (ie: aBcD, 5678)*
    - *New Password must differ from last 10 passwords*
    - *New Password must differ from last password by at least 4 characters*

# COMMON SOLICITATION TYPES

- Request for Quotations (RFQs) (over micro-purchase threshold and under \$150,000 are currently reserved for small businesses)
  - Under \$150,000
  - Most common type of solicitation
  - Average award under \$4,000
  - Mostly accessed and quoted through DIBBS
- Request for Proposals
  - Over \$150,000
  - May be negotiated
  - Solicitations must be filled out by hand returned to DLA by a specific time and date

# DIBBS ICONS

After 3 days

Micro Purchase (under \$3500) – evaluated by the computer every day & can be awarded after 3 day if offer deemed “fair & reasonable”

The screenshot shows a 'Show Only' filter menu with the following items and icons:

- Items with Technical Documents (Icon: Document with magnifying glass)
- Fast Award Candidates (Icon: 'F' with a red underline)
- Small Business Set-Asides (Icon: 'SB' in blue)
- HUBZone Set-Asides (Icon: 'HUBZone' in a yellow box)
- Auto-IDPO (Icon: 'Auto-IDPO' in green)
- Combined Set-Asides (Icon: 'COMBINED' with 'SET ASIDE' above it)
- Service Disabled Veteran Owned Small Business Set-Asides (Icon: 'SDVOSB' with a circular logo)

Annotations:

- A red arrow points from the text 'After 3 days' to the 'Fast Award Candidates' icon.
- A yellow box with a red border contains the text: 'Ignore – Legacy icon only & will be going away, eventually', with a red arrow pointing to the 'Auto-IDPO' icon.
- A yellow curved arrow points from the top yellow box to the right side of the filter menu.

# DIBBS RFQ SEARCH

- Search by a number of variables
  - NSN
  - FSC
  - Solicitation Number
  - Purchase Request
  - Nomenclature
  - Approved Part Number
  - Approved CAGE Code

## Custom Queries

Search the RFQ Database.

**RFQ DATABASE SEARCH**

**Search Categories:** NSN/Part Number ▼

**Search Value(s):**

**NSN/Part Number**  
Enter search values on a single line with or without a comma separator.








Wildcard Permitted: Yes  
MIN Value Length: 5  
MAX Value Length: 45  
Acceptable Chars: a-z A-Z 0-9 \* , -

Example »5962011231234

**Scope. Show RFQs only for:**  
Open - RFQs available for quoting ▼

**Sorted by:** NSN ▼

**Show Only:**

- Items with Technical Documents 
- Fast Award Candidates 
- Small Business Set-Asides 
- HUBZone Set-Asides 
- Auto-IDPO 
- Combined Set-Asides 
- Service Disabled Veteran Owned Small Business Set-Asides 

 [Additional RFQ Database Search Help](#)

# DIBBS RFQ SEARCH

- Additional search criteria
  - Tech docs available
  - Fast Award Candidates
  - Set asides

# SEARCH RESULTS

- T or U automated solicitations
- Q solicitations generated by an actual buyer
- Common Acquisition Method Suffix Codes (AMSC)
  - B – Source controlled
  - C – Contracting from an approved source
  - H – Inadequate Data
  - T - Qualified Products List (QPL)
  - G – tech docs available

# POST AWARD REQUESTS (PARS)

The DLA Internet Bid Board System (DIBBS) is a web-based application that provides the capability to search for, view, and submit secure quotes on Requests For Quotations (RFQs) for **Defense Logistics Agency (DLA)** items of supply. DIBBS also allows users to search and view Request For Proposals (RFPs), Invitations For Bid (IFBs), Awards and other procurement information related to DLA.



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# POST AWARD REQUESTS (PAR)

- Used to submit post-award questions, or when the vendor has a specific request
- Direct access to post-award administrator
- Maintains record of communication
- Common PARS
  - Vendor requests cancellation
  - Modifications
  - Change of Delivery Date

***\*Helpful Tip: if you do not hear back after your first PAR, DO NOT submit a 2<sup>nd</sup> one - contact the POC on block 6 of your contract***

# DIBBS FORECASTS (SRVA)

## References

- [Global Search](#)
- [DLA Master Solicitation for Automated Simplified Acquisitions](#)
- [Defense Logistics Agency Directive \(DLAD\) Procurement Notes](#)
- [Defense Logistics Agency \(DLA\) Technical and Quality Master List of Requirements](#)
- [Regulation Extracts used for DIBBS quoting](#)
- [Virtual Library](#)
- Vendor Performance  
[Past Performance Information Retrieval System \(PPIRS\)](#)
- DLA Requirements Forecast  
[Supplier Requirements Visibility Application \(SRVA\)](#)



## Technical Data

- [DLA Collaboration Folders \(cFolders\)](#)
- [DLA Packaging](#)
- [Defense and Federal Specifications and Standards via ASSIST Quick Search](#)
- [Military Engineering Data Asset Locator System \(MEDALS\)](#)
- [Federal Stock Classes \(FSC\) managed by DLA](#)

## DLA Small Business Programs

- [DLA Office of Small Business Programs](#)  
Small businesses provide critical resources that contribute to DLA's mission. We are committed to providing all categories of small businesses an opportunity to participate in DLA acquisitions.

# DIBBS FORECASTS (SRVA)

- Used to search anticipated DLA requirements based on updated monthly forecasts
- Search by FSC or NIIN
  - Monthly
  - Quarterly
  - Yearly

# DIBBS FORECASTS (SRVA)

Data Last Updated: 12-31-2017

Supply Plan by **Month** for FSC(s): 5305 in **All** Supply Chain sorted by FSC Ascending  
 Records Found: 12033

View Mode: **Month** [Quarter](#) [Year](#)  
 Pages: 1 [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) >>

#	Supply Chain	FSC	NIIN	Item Description	UI	01 2018	02 2018	03 2018	04 2018	05 2018	06 2018	07 2018	08 2018	09 2018	10 2018	11 2018	12 2018	01 2019	02 2019	03 2019	04 2019	05 2019	06 2019	07 2019	08 2019	09 2019	10 2019	11 2019	12 2019	01 2020					
1	Industrial Hardware	5305	000593667	SCREW, MACHINE	EA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2830	0	0	0	0
2	Industrial Hardware	5305	002824919	SCREW, MACHINE	EA	0	0	0	0	0	0	0	10100	0	0	0	0	0	0	0	0	0	0	0	0	0	1800	0	0	0	0	0	0		
3	Industrial Hardware	5305	012574114	SCREW, CAP, HEXAGON H	EA	0	0	0	0	0	0	0	0	0	0	0	0	276	0	0	187	0	0	270	0	0	74	0	0	0	0	0	0		
4	Industrial Hardware	5305	014753195	SCREW, CLOSE TOLERAN	EA	0	0	0	0	0	0	0	0	0	0	0	1569	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
5	Industrial Hardware	5305	014769165	SCREW, CLOSE TOLERAN	EA	0	0	0	0	0	5128	5128	0	5128	0	5128	0	5128	5128	0	5128	5128	0	5128	5128	0	5128	0	5128	0	5128	0	0	0	
6	Industrial Hardware	5305	014769188	SCREW, CLOSE TOLERAN	EA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

# CFOLDERS

## References

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## DLA Small Business Programs

- [DLA Office of Small Business Programs](#)  
Small businesses provide critical resources that contribute to DLA's mission. We are committed to providing all categories of small businesses an opportunity to participate in DLA acquisitions.

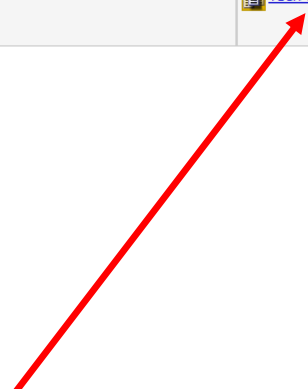
# CFOLDERS

Open RFQs where Nomenclatures: VALVE sorted by NOMENCLATURE Ascending  
 -- Tech Docs Only  
 Records Found: 2

Pages: 1

Click on Solicitation number to view document.

#	NSN/Part Number	Nomenclature	Technical Documents	Solicitation	RFQ/Quote Status	Purchase Request	Issued	Return By
1	<a href="#">2915-00-821-5089</a> Mil-Spec	VALVE	<a href="#">Tech Docs</a>	<a href="#">SPE4A7-18-T-6276</a> -> <a href="#">Package View</a> EProc	Open <a href="#">quote</a>	0072015666 QTY: 1	12-11-2017	01-04-2018
2	<a href="#">2915-01-182-9935</a>	VALVE	<a href="#">Tech Docs</a>	<a href="#">SPE4A7-17-T-R891</a> -> <a href="#">Package View</a> EProc	Open <a href="#">quote</a>	0070866250 QTY: 90	09-28-2017	10-05-2017



# CFOLDERS

- Gateway to technical data associated with solicitations on DIBBS
- Can either log on directly from DIBBS or through the actual RFQ
- <https://pcf1.bsm.dla.mil/cfolders/>
- Updated password security criteria are in place for this system in accordance with DOD Policy: Minimum of 15 characters
  - At least 1 upper case character
  - At least 1 lower case character
  - At least 1 number
  - At least 1 special character
- **IMPORTANT:** You may have to download document viewers to see the drawings:  
<http://www.landandmaritime.dla.mil/Viewers.asp>

# JCP CERTIFICATION

[HTTP://WWW.DLA.MIL/HQ/INFORMATIONOPERATIONS/OFFERS/PRODUCTS/LOGISTICSAPPLICATIONS/JCP.ASPX](http://www.dla.mil/hq/informationoperations/offers/products/logisticsapplications/jcp.aspx)



**DEFENSE LOGISTICS AGENCY**  
THE NATION'S COMBAT LOGISTICS SUPPORT AGENCY

Search Defense Logistics Agency

HOME WHAT DLA OFFERS DOING BUSINESS WITH DLA ABOUT DLA CAREERS

## Information Operations (J6)

Information Operations Home

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Doing Business with Information Operator

About Information Operations

Contact Us

JCP Home

FAQ

Links/Resources

JCP Search

CAGE Search

NCAGE Search

DD Form 2345

DD Form 2345 Instructions

Defense Technical Information Center

DOD Directive 5230.25 Withholding of Unclassified Technical Data from Public Disclosure

DOD Directive 5230.24 Distribution Statements on Technical Documents

DOD Directive 5230.27 Presentation of DOD-related Scientific and Technical Papers at Meetings

Canadian Technical Data Control Regulations (TCDR)

State Department, Directorate of Defense Trade Controls

International Traffic in Arms Regulations

Contact Us

### Joint Certification Program (JCP)

#### Home



JCP Search

The JCP established in 1985 to allow United States (U.S.)/Canadian contractors to apply for access to Department of Defense/Department of National Defence (DOD/DND) unclassified export controlled technical data/critical technology on an equally favorable basis in accordance with DODI 5320.25 "Withholding of Unclassified Technical Data and Technology from Public Disclosure", and Canadian Technical Data Control Regulations.

The JCO:

- is a jointly staffed office and the only DOD/DND agency that reviews and certifies the DD Form 2345.
- provides customer support to defense contractors applying for certification.
- receives, processes and maintains approximately 9,000 DD Form 2345s annually.
- establishes JCP policy based on DOD/DND Directives.
- consults and cooperates with government stakeholders in the development of common industrial security policies, procedures and technology controls.
- partners with DOD legal counsel and federal law enforcement on debarment actions.

DD Form 2345 is used:

- for U.S./Canadian defense contractors to obtain DOD/DND unclassified export controlled technical data.
- to attend gatherings such as:
  - Symposiums
  - Program briefings
  - Meetings designed to publicize advance requirements of contracting agencies
  - Pre-solicitation, pre-bid, pre-proposal, pre-award conferences, workshops and tours
- to request unclassified visits directly with other certified U.S. or Canadian defense contractors or U.S. and Canadian military facilities.

# JCP CERTIFICATION

## Restricted Data

### Data Types & Access

There are various types of restricted data on [DLA Collaboration Folders \(cFolders\)](#). If you see the phrase *Add l Access Required* in cFolders under the Download column for a document then you must look to see which of the restricted types below is assigned to the document and follow the instructions below:

#### · Export Control Data

[United States/Canada Joint Certification Program \(JCP\)](#) certification is required. Go to [United States/Canada Joint Certification Program \(JCP\)](#), and then fill out DD 2345 form. Once approved and cFolders is updated with your information, you can access export control data.

#### · Foreign Secure Data No foreign certification

Go to [DLA Collaboration Folders \(cFolders\)](#) and then select the Licensing Agreements link under Functions. Click the Foreign Secure link and download the form and FAX to the POC listed. CFolders will notify you when granted access.

#### · Licensing Agreements

Licensing agreement numbers appear in the licensing agreement field at the solicitation level and the drawing level on cFolders. This tells you which forms you must have on file to receive the restricted data. Select Licensing Agreements under Functions. Select the appropriate licensing agreement and download the form. Mail or FAX the form to the POC listed. CFolders will notify you when granted access.

# CFOLDERS

Can either log on directly from DIBBS or through the actual RFQ

<https://pcf1.bsm.dla.mil/cfolders/>

- C-Folders only available for open solicitations
- cFolders Help Desk: 1 (855) 352-0001 (for help with log in problems, password resets, etc)
- Technical Data Support: For illegible drawings, incomplete documents, missing data, empty technical files, additional access issues (license agreements) complete a customer service request at <https://www.pdmd.dla.mil/ds>
- If you require additional Technical Data that was not supplied with the original solicitation or contract, you must contact your contracting specialist.



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Please read notices posted on the [Notices page](#).

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  - [Frequently Asked Questions ~ FAQ](#)
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Allows vendors to submit post award requests.
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# ASSIST QUICK SEARCH

- <http://quicksearch.dla.mil/qsSearch.aspx>

Quick Search **ASSIST** Basic Search

Data updated: 06 Dec 2018.

**!!! Beginning December 10, 2018, through January 9, 2019, ASSIST and the Qualified Products Database (QPD) will be migrating to the Azure Cloud. During this time, system functionality will be limited. Please refer to the Defense Standardization Program web site for details regarding which functions will be unavailable or limited. !!!**

Enter search criteria in one or more of three text fields: Document ID, Document Number, Find Term(s). Filter search results by selecting Status or FSC/Area from drop-down lists, or by checking the box and specifying a range of document dates. Click a label for a detailed description and sample search results.

Document ID:  Document Number:  Status: All ▼

Find Term1,Term2,...  For: All Terms ▼ In: Title or Keywords or Scope ▼


FSC/Area: Select All ▼  Document Date: 13-Jan-2018 Through 13-Jan-2019

Search Reset






[About Quick Search](#) | [Contact Us](#) | [ASSIST](#) | [ASSIST Feedback](#) | [Privacy and Security](#) | [Section 508 Compliance](#) | [Defense Standardization Program](#)

WARNING: UNAUTHORIZED ACCESS TO THIS UNITED STATES GOVERNMENT COMPUTER SYSTEM AND SOFTWARE IS PROHIBITED BY PUBLIC LAW 99-474 (THE COMPUTER FRAUD AND ABUSE ACT OF 1986) AND CAN RESULT IN ADMINISTRATIVE, DISCIPLINARY OR CRIMINAL PROCEEDINGS.





# VENDOR PERFORMANCE

Federal Business Opportunities (FedBizOpps) 


## References

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# SUPPLIER PERFORMANCE RISK SYSTEM (SPRS)

- Performance on DLA contracts are tracked through SPRS
- 3 years of past performance data
- Scores and Classifications are now updated every day vs. every month
- Common Delinquency factors
  - Not shipped by contract delivery date
  - Partially shipped by delivery date
  - Contractor caused cancellations or terminations
  - Terminations for default
- Ability to challenge cases

# SPRS REGISTRATION

- Registration is **Required**
  - Must be registered in SAM
  - Nominate Past Performance POC in SAM
  - Need a digital certificate – public key infrastructure (PKI) – there is a charge for this
  - Need your MPIN (from SAM) for registration



# DIBBS MASTER SOLICITATION

## POC INFORMATION:

WHEN TECHNICAL DATA IS PROVIDED IT MUST BE OBTAINED AT:<https://pcf1x.bsm.dla.mil/cfolders>. DISCREPANCIES FOUND IN TECHNICAL DATA SHOULD SUBMIT REQUEST TO THE DLA CUSTOMER SERVICE WEBSITE:<https://www.pdmd.dla.mil/cs/>

ALL OTHER QUESTIONS (SOLICITATION REQUIREMENTS, ITEM DESCRIPTION, AWARD CHOICE, ETC.), PLEASE CONTACT THE BUYER SHOWN ABOVE.

QUESTIONS REGARDING OPERATION OF THE DLA-BSM INTERNET BID BOARD SYSTEM SHOULD BE E-MAILED TO: [DibbsBSM@dlamail](mailto:DibbsBSM@dlamail)

FOR IMMEDIATE ASSISTANCE, PLEASE REFER TO THE FREQUENTLY ASKED QUESTIONS (FAQS) ON BSM DIBBS AT:  
<https://www.dibbs.bsm.dla.mil/Refs/help/DIBBSHelp.htm> OR PHONE 1-855-DLA-0001 (1-855-352-0001).

## MASTER SOLICITATION

THIS SOLICITATION INCORPORATES THE TERMS AND CONDITIONS SET FORTH IN THE DLA MASTER SOLICITATION FOR AUTOMATED SIMPLIFIED ACQUISITIONS REVISION 51 (OCTOBER 15, 2018) WHICH CAN BE FOUND ON THE WEB AT:  
[http://www.dla.mil/Portals/104/Documents/J7Acquisition/Master\\_Solicitation\\_Rev-51\\_October-15-2018.pdf?ver=2018-10-15-070652-743](http://www.dla.mil/Portals/104/Documents/J7Acquisition/Master_Solicitation_Rev-51_October-15-2018.pdf?ver=2018-10-15-070652-743)

This solicitation incorporates technical/quality requirements ('R' or 'I' number in section B). The full text is in the DLA Technical and Quality Master List of Requirements at:  
<http://www.dla.mil/HQ/Acquisition/Offers/eprocurement.aspx> The revision of the TQ Master in effect on the award date controls.



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# DIBBS MASTER SOLICITATION

- Must comply with the Master Solicitation in effect at the time of the award.
- Updates identified by revision, date and changes are highlighted.
- Prior versions are archived and available
- Mandatory provisions & clauses in automated solicitations or awards take precedence (in case of conflict)

## Part I Contains

- Instructs on the submission of quotes
- Instructs on the use of Dibbs
- Explains the Automated Award Evaluation

# BID TYPES

- Alternate Bid
  - Supplying something other than an approved part
  - Indicated by AMSC Codes T or U:
    - Offers of alternate products will not be evaluated for the current procurement – only for future procurements
    - May submit a request evaluation for future procurements of the same item (Submit a SAR (Source Approval Request))
- No Bid
  - A no bid will delete a previously submitted bid

# BID TYPES

- Bid without exception (found in master solicitation)
  - Your quote is totally in compliance with the solicitation requirements
  - Common conditions **NOT** considered exceptions
    - Quoting a different delivery date
    - Quoting origin inspection on solicitations requiring destination inspection (\$2500 evaluation factor added)
    - Quoting a different amount of days found in your DIBBS profile for which your quote is valid
- Bid with exception (found in master solicitation)
  - Your quote is not in complete compliance with the solicitation requirements
    - Common conditions that **ARE** considered exceptions
      - Exception to item description
      - Exception to packaging requirements
      - Exception to FOB point (shipping point vs destination)
      - Quoting destination when solicitation requires origin inspection
      - Exception to required quantity
      - Quoting “None” when a Higher Level Contract Quality Requirement is required

# DIBBS MASTER SOLICITATION

- **Part II Contains**
  - Mandatory Provisions & Clauses
  - Conditional Provisions & Clauses
  - Procurement Notes that apply to automated solicitations and Purchase Orders.
  - Provisions, clauses and procurement notes are incorporated by reference with the same force and effect as the full text. (Links found on Dibbs Homepage)

# DIBBS MASTER SOLICITATION

- **Part II – Provisions, Clauses and Procurement Notes**
  - Website(s) to obtain the full text of the FAR, DFARS and DLAD provisions and clauses listed in Part II –
    - <https://www.acquisition.gov>,
    - <http://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html>
    - <http://www.dla.mil/hq/acquisition/offers/DLAD.aspx>
    - <http://www.dla.mil/HQ/Acquisition/Offers/eProcurement.aspx>

# DIBBS MASTER SOLICITATION

- **Part II – Provisions, Clauses and Procurement Notes**

- All provisions, clauses and procurement notes are **incorporated herein by reference with the same force and effect as if set forth in full text**, and made a part of the solicitation/order as applicable. The submission of a quotation in response to a RFQ that references this document **constitutes the supplier's compliance with the representations and certifications and acceptance of the individual clauses, provisions and procurement notes incorporated by reference herein**. Certain representations and certifications may be required as part of a quotation submitted via DIBBS. These representations and certifications will be contained on the DIBBS quotation input form. Suppliers are reminded that all provisions incorporated herein by reference remain binding in their entirety. Any penalties for misrepresentation contained in the reference clauses and provisions apply.

# DIBBS MASTER SOLICITATION

- Subpart A - Mandatory FAR, DFARS and DLAD Provisions & Clauses
  - Ex – FAR 52.211-14 (April 2008) Notice of Priority Rating for National Defense, Emergency Preparedness and Energy Program Use (located in Block 4 of solicitation & contract award)
- Subpart B – Conditional FAR, DFARS and DLAD Provisions & Clauses
  - Ex – DFARS 252.211-7006 (June 2016) Passive Radio Frequency Identification (Condition: Applies to contracts for certain supply classes and when supplies are shipped to locations in link listed in clause, Transportation Priority 1 OCONUS Shipments and other locations deemed necessary by ordering activity. Includes 2 exceptions.)
- Subpart C – Procurement Notes
  - Ex - C03 – Contractor Retention of Supply Chain Traceability Documentation (Sep 2016)
  - Ex - C14 – Repackaging or Relabeling to Correct Deficiencies (Aug 2017)
  - Ex – Log – Reverse Auction (Oct 2016)

**DEFENSE LOGISTICS AGENCY**  
 ENTERPRISE BUSINESS SOLUTIONS  
**DLA INTERNET BID BOARD SYSTEM**

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*Registered User Log In* 

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# DLA MASTER LIST OF TECHNICAL AND QUALITY REQUIREMENTS

- This document incorporates technical and/or quality requirements (identified by an “R” or an “I” number)
  - Ex: RP001: DLA PACKAGING REQUIREMENTS FOR PROCUREMENT
  - EX: IP025: PACKAGING, MARKING, AND SHIPPING OF HAZARDOUS MATERIALS
  - EX: RC001 Documentation Requirements for Source Approval Requests (SAR)
  - Ex: RQ002: CONFIGURATION CHANGE MANAGEMENT - ENGINEERING CHANGE PROPOSAL REQUEST FOR VARIANCE (DEVIATION OR WAVER)
  - Ex: RQ017: PHYSICAL IDENTIFICATION/BARE ITEM MARKING...

# THE LINK – DLA NEWSLETTER



## THE LINK

Connecting Suppliers with DLA



Issue 7  
January 2018

**Upcoming Events:**

*Mark Your Calendars!*  
**2018 Suppliers Conference:**  
June 18 - 21, 2018  
Columbus, OH

**Updated Master Solicitation**

Beginning on October 5, 2017, on all automated solicitations and awards, the mandatory FAR and DFARS provisions and clauses cited in the DLA Master Solicitation for Automated Simplified Acquisitions started appearing on automated solicitation and award documents. The master solicitation will still be used for mandatory DLAD clauses, conditional FAR/DFARS/DLAD provisions and clauses, and procurement notes. In the event of a conflict between mandatory provisions and clauses explicitly cited in the automated solicitations and awards and those located in the master solicitation, part II, subpart A, the mandatory provisions and clauses cited in the automated solicitation or award will take precedence.

Available at:

<https://www.dibbs.bsm.dla.mil/Notices/msgdspl.aspx?MsgId=924>

# RESOURCES

- DLA TKO Presentations:  
<https://tko.dla.mil/Public/Documents.aspx?locid=2>
- Commodities Purchased by DLA (FSCs):  
<http://www.dla.mil/Portals/104/Documents/SmallBusiness/DLA%20Commodities%20FSC%20Table.pdf>
- Proximity *[must request by assistance / access from WPI representative]*
- Bid Match *[must request by assistance / access from WPI representative]*

# UPCOMING TRAINING - EVENTS

# ACQUISITION HOUR LIVE WEBINAR SERIES

- January 16, 2019 – **Doing Business with Defense Logistics Agency (DLA)** – [CLICK HERE](#) for additional information – presented by Marc Violante, Wisconsin Procurement Institute (WPI)
- January 29, 2019 – **Using the Federal Procurement Data Systems (FPDS)** – [CLICK HERE](#) for additional information – presented by Marc Violante, Wisconsin Procurement Institute (WPI)
- January 30, 2019 – **Update on the Fair Labor Standards Act** – [CLICK HERE](#) for additional information – presented by Corey Walton, Community Outreach and Resource Planning Specialist – U.S. Department of Labor/Wage & Hour Division
- February 12, 2019 – **Intellectual Property for Government Contractors and Subcontractors** – [CLICK HERE](#) for additional information – presented by Laura J. Grebe, Attorney, Husch Blackwell LLP
- February 13, 2019 – **Overview of CPARS** – [CLICK HERE](#) for additional information – presented by Carol Murphy, Wisconsin Procurement Institute (WPI)
- **February 26, 2019 – Understanding Your Obligations When Quoting and Receiving Awards from Defense Logistics Agency (DLA) DIBBS** – [CLICK HERE](#) for additional information – presented by Jean Polka, Wisconsin Procurement Institute (WPI)
- February 27, 2019 – **Information Management for Federal Contractors** – [CLICK HERE](#) for additional information – presented by Marc Violante, Wisconsin Procurement Institute (WPI)
- March 12, 2019 – **Growing Your Small Business With the Disadvantaged Business Enterprise (DBE) Program** – [CLICK HERE](#) for additional information – presented by Benjamin Blanc, Wisconsin Procurement Institute (WPI)
- March 27, 2019 – **Doing Business With the United Nations** – [CLICK HERE](#) for additional information – presented by Carmela Mammias, Director, U.S. Commercial Service and Dmitri G. Dovgopoly, Director, UN Headquarter Procurement Division

# NCMA Wisconsin Chapter / WPI Federal Acquisition Regulations (FAR) Training Webinars

**6:00 – 7:30 pm**

- February 12, 2019 – **Session 1: Introduction – CFCM Requirements and Basics of Federal Government Contracting**
- February 19, 2019 – **Session 2: FAR Parts 1-9**
- February 26, 2019 – **Session 3: FAR Parts 16-18; 10-12**
- March 5, 2019 – **Session 4: FAR Parts 13-15**
- March 12, 2019 – **Session 5: FAR Parts 1-18 – Practice Test Review**
- March 19, 2019 – **Session 6: FAR Parts 19-29**
- March 26, 2019 – **Session 7: FAR Parts 30-33**
- April 2, 2019 – **Session 8: FAR Parts 34-41**
- April 9, 2019 – **Session 9: FAR Parts 42-53**
- April 16, 2019 – **Session 10: FAR Parts 1-51 – Practice Test Review**

<https://www.wispro.org/wp-content/uploads/2019/01/FAR-Training-Schedule-2019-1.pdf>

# END OF YEAR FEDERAL CONTRACTOR UPDATE – MILWAUKEE, WI

January 24 @ 7:45 am - 4:30 pm

## Organizer

Cassie Hutzler

Phone:  
(414) 270-3600

Email:  
cassieh@wispro.org

## Additional Information

Presented By

**National Contract Management  
Association (NCMA) - Wisconsin  
Chapter**

**Wisconsin Procurement Institute (WPI)**

Event Registration  
[Register for Event](#)

<https://www.wispro.org/event/end-of-year-federal-contractor-update-milwaukee-wi/>

Join Wisconsin's Federal contractors for a series of briefings focusing on changes and challenges.

### This year's speakers include:

- Jason Rath sack, *Group Lead, Business Operations at Defense Contract Management Agency (DCMA)*
- William Hughes, *Partner, Husch Blackwell LLP*
- Cindy Shane, *Senior Manager, Government Contracts, Eaton Corporation*
- Paul Lauro, *Director of Contracting, Network Contracting Office NC012, Great Lakes Acquisition Center, US Department of Veterans Affairs*
- Daryl Zahn, *CFCM, Manager, Contracts and Compliance, DRS Power & Control Technologies, Inc.*
- Eric Ness, *District Director Wisconsin, U.S. Small Business Administration (SBA)*
- Aina Vilumsons, *CEO, Wisconsin Procurement Institute (WPI)*

## Venue

Crowne Plaza – Wauwatosa

10499 W Innovation Dr  
Wauwatosa, WI 53226 United States  
[+ Google Map](#)



# PREPARING A WINNING GOVERNMENT PROPOSAL

February 5, 2019 @ 10:00 am - 12:00 pm

## Organizer

Cassie Hutzler

Phone:  
(414) 270-3600

Email:  
cassieh@wispro.org

## Additional Information

Presented By  
**Wisconsin Procurement Institute (WPI)**

Event Registration  
[Register for Event](#)

<https://www.wispro.org/event/preparing-a-winning-government-proposal/>

Is your proposal responsive and effective?

Writing a government proposal takes time, careful planning and a complete understanding of requirements. It must provide credible evidence that your business understands a problem, has a comprehensive solution, has the skills and experience to do the work and can provide the solution at a competitive price.

Join us and learn what makes an effective winning proposal. All contractors and subcontractors looking to improve their proposals should attend!

**Speaker:** Carol Murphy, Wisconsin Procurement Institute (WPI)

## Venue

Technology Innovation Center, Room 121

10437 W Innovation Dr. Room 121  
Wauwatosa, WI 53226 United States

[+ Google Map](#)





# QUESTIONS?

# SURVEY



# CONTINUING PROFESSIONAL EDUCATION

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CPE Certificate available, please contact:

**Benjamin Blanc**

[benjaminb@wispro.org](mailto:benjaminb@wispro.org)

# PRESENTED BY

Wisconsin Procurement Institute (WPI)

[www.wispro.org](http://www.wispro.org)

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Wisconsin Procurement Institute

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