

LOCATING, SECURING AND MANAGING STATE OF WISCONSIN CONSTRUCTION CONTRACTS

DIVISION OF FACILITIES DEVELOPMENT AND MANAGEMENT



PURSuing STATE CONSTRUCTION PROJECT BIDDING OPPORTUNITIES

1. List of Projects Out For Bid
2. WisBuild Account
3. Contractor Certification



WHAT IS WISBUILD?

- WisBuild is an online project management tool which is available to staff, architects, engineers, and contractors working on state building projects. A/E firms and contractors must register to gain Wisbuild access.
 - Access plans and specifications
 - Appear on project plan holder lists
 - View your current contractor certification status
 - Process contracts, submittals and pay requests
 - Communicate with project managers, construction reps and administrative staff



DOA CONTRACTOR CERTIFICATION

- As of January 1, 2014, all potential bidders must be certified as qualified and responsible bidders **before** they can bid on state projects over \$50,000.
- Contractors seeking certification will need to submit a complete Contractor Certification Application to the Division of Facilities Development and Management (DFDM). Companies should apply for certification in **all** divisions of work they intend to bid on.
- Certifications are valid for two years. However, division(s) of work and/or threshold(s) may be modified within the two-year period if there is a substantive change to the information submitted in the initial contractor certification application



DFDM PROJECT CODES

- MEP = Mechanical, Electrical, Plumbing & Fire Projection
- GPC = General Prime Contractor
- AAC = Asbestos Abatement Contractor
- STC = Single Trade Contractor (project is at least 85% Mechanical, Electrical, Plumbing or Fire Protection division of work)
- Proposal = Small Project Program with a total project budget of \$300,000 or less



BID PROCESS FOR PROJECTS OVER \$300,000

1. MEP bid opening takes place two weeks prior to the GPC bid opening.
2. MEP bid tabulations are posted within 48 hours of the MEP bid opening.
3. MEP Identification is posted one week after the MEP bid opening.
4. GPC bid opening takes place two weeks after the MEP bid opening. The GPC uses the MEP ID to submit their bid.
5. GPC bid tabulation is posted within 48 hours of the GPC bid opening.
6. Contract is offered within 30 days of the GPC bid opening. Only the General Prime Contractor holds a contract with the State. The MEPs contract through the GPC.



CONTRACT AWARD AND MBE/DVB EVALUATION PROCESS

- DFDM awards the contract to the lowest qualified responsible certified bidder.
- If a Minority Business Enterprise / Disabled Veteran-Owned Business (MBE/DVB) submits a bid within 5% of the low bid, under Wis. Stats. §. 16.855(10m)(am)3, DFDM may award a contract to an MBE/DVB if the business is a qualified responsible certified bidder.



MANAGING AWARDED CONTRACTS

- Contracts are offered within 30 days of the GPC bid opening
- Notice to Proceed is typically issued within a week of the returned signed and completed contract
- All other compliance and requirements are detailed in the project specifications



QUESTIONS?

